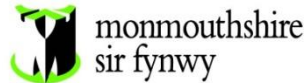


Public Document Pack



Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

County Hall
Rhadyr
Usk
NP15 1GA

Tuesday, 1 September 2026

Dear Councillor

INDIVIDUAL CABINET MEMBER DECISIONS

Notice is hereby given that the following decisions made by a member of the cabinet will be made on Wednesday, 9 September 2026.

1. **Museum Service Collections Rationalisation** 1 - 72

Divisions/Wards Affected: N/A

Cabinet Member: County Councillor Sara Burch

Author: Rachael Rogers
Culture, Heritage, Arts Strategic Manager

Contact Details: rachaelrogers@monmouthshire.gov.uk

Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Ward
Mary Ann Brocklesby	Leader Lead Officers – Paul Matthews, Matthew Gatehouse, Peter Davies, Will Mclean Whole Authority Strategy and Direction Whole authority performance review and evaluation, including DDAT Relationships with Welsh Government, UK Government and local government associations Regional Relationships including CJsCs. PSBs and cross boarder Emergency Planning	Llanelly
Paul Griffiths	Cabinet Member for Planning and Economic Development Deputy Leader Lead Officers – Will McLean, Craig O'Connor Economic Strategy Skills and Employment Replacement Local Development Plan Placemaking and the development of market and affordable housing Placemaking and Transforming Towns Car parking and civil parking enforcement Development Management Building Control	Chepstow Castle & Larkfield
Ben Callard	Cabinet Member for Resources Lead Officers – Peter Davies, Matt Gatehouse Finance including MTFP and annual budget cycle Revenue and Benefits Human resources, payroll, health and safety Land and buildings Property maintenance and management Strategic procurement	Llanfoist & Govilon
Laura Wright	Cabinet Member for Education Lead Officers – Will McLean, Deb Hill-Howells Early Years Education All age statutory education Additional learning needs/inclusion Post 16 and adult education	Grofield

	School standards and improvement Community learning Sustainable communities for learning Programme Youth service School transport	
Ian Chandler	Cabinet Member for Social Care, Safeguarding and Accessible Health Services Lead Officer – Jane Rodgers Children's services Fostering & adoption Youth Offending service Adult services Whole authority safeguarding (children and adults) Disabilities Mental health Wellbeing Relationships with health providers and access to health provision	Llantilio Crossenny
Catrin Maby	Cabinet Member for Climate Change and the Environment Lead Officers – Deb Hill-Howells, Craig O'Connor, Decarbonisation Transport Planning Highways and MCC Fleet Waste management, street care, litter, public spaces and parks Pavements and Back lanes Flood Alleviation Green Infrastructure, Biodiversity and River health	Drybridge
Angela Sandles	Cabinet Member for Equalities and Engagement Lead Officers – Matthew Gatehouse, Paul Matthews, Jane Rodgers, James Williams Community development, inequality and poverty (health, income, nutrition, disadvantage, discrimination, isolation and cost of living crisis) Citizen engagement and democracy promotion including working with voluntary organisations Citizen experience - community hubs, contact centre, and customer service and registrars, communications, public relations and marketing Leisure centres, play and sport Public conveniences Electoral Services and constitution review Ethics and standards Welsh Language Trading Standards, Environmental Health, Public	Town

	Protection, and Licencing	
Sara Burch	Cabinet Member for Rural Affairs, Housing & Tourism Lead Officers – Craig O'Connor, Jane Rodgers Local Food production and consumption, including agroforestry and local horticulture Homelessness, Temporary accommodation, private sector housing, (empty homes leasing schemes, home improvement loans, disabled facilities grants and adaptive technology), Allocation of social housing Broadband connectivity Active Travel Countryside Access and Rights of Way Tourism Development and Cultural Services	Cantref

Aims and Values of Monmouthshire County Council

Our Purpose

- to become a zero-carbon county, supporting well-being, health and dignity for everyone at every stage of life.

Objectives we are working towards

- Fair place to live where the effects of inequality and poverty have been reduced;
- Green place to live and work with reduced carbon emissions and making a positive contribution to addressing the climate and nature emergency;
- Thriving and ambitious place, where there are vibrant town centres and where businesses can grow and develop
- Safe place to live where people have a home where they feel secure in;
- Connected place where people feel part of a community and are valued;
- Learning place where everybody has the opportunity to reach their potential

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Kindness: We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.

SUBJECT: MUSEUM SERVICE COLLECTIONS RATIONALISATION

MEETING: INDIVIDUAL CABINET MEMBER DECISION – CLLR SARA BURCH

DATE: 9th September 2026

DIVISION/WARDS AFFECTED: NOT APPLICABLE

1. PURPOSE:

To approve the deaccessioning and transfer of selected items from the archive collections at Monmouthshire Museums to Gwent Archives to ensure:

- We adhere to public record guidelines.
- Our collections relate to our Collections Development Policy.
- We are better prepared for future storage needs.

2. RECOMMENDATIONS:

1. To agree the deaccessioning of and transfer for the museum archive papers listed in Appendix 2 (Actions are in line with the Collection Development Policy from the Museum in Appendix 3).

3. KEY ISSUES:

- 3.1 Accredited museums act within an agreed legal and ethical framework and have approved policies for developing their collections. This ensures that the public continue to have access to public collections – and that they continue to trust museums as responsible long-term guardians. Collections review; rationalisation and disposal are part of responsible collections management.
- 3.2 Accessioning is the process of formally recording that the governing body has taken legal ownership of objects and has committed to care for them over the long term. Deaccessioning is the formal decision by a governing body to take objects out of its accessioned collection and manage the disposal of those objects through an agreed method.
- 3.3 Collections rationalisation is a procedure whereby a museum improves its understanding of a collection so that the collection can be used more effectively for the benefit of its users. The need to rationalise a collection is driven by many different factors, and may include uncontrolled collecting in the past, increasing pressures on storage space or the need to meet organisational priorities.
- 3.4 Controlled rationalisation enables museums to develop a systematic and strategic approach to effective management and increased use of their collections, allowing them to maximise

resources, refocus collecting activity and increase public access. Although one clear outcome of a programme of rationalisation can lead to deaccessioning and the disposal of objects, rationalisation can also provide ways of considering new and different uses for collections.

3.5 The Accreditation Scheme for museums and galleries in the UK encourages museums to consider rationalisation as a way to address collections management issues facing museums and make collections accessible to visitors and users. A museum's approach to rationalisation will be articulated in its Collections Development Policy which will include detail on the museum's themes and priorities for collections.

3.6 There are many benefits to collections rationalisation:

- Ensuring that collections are cared for by the correct institutions
- Ensuring that collections are relevant to the museum's vision and strategic objectives which may have evolved over time with historic collections now not fit for the current purpose of the museum
- Developing a clearer understanding of the collections the museum holds
- Determining the significance of objects in a collection
- Enabling effective collections development, including contemporary collecting
- Maximising resources – storage space, staffing and running costs, to care effectively for collections
- Developing priorities for collections care
- Improving storage and management of reserve collections
- Focusing collections, so that they are of high quality and relevant to users and stakeholders
- Providing increased access to collections
- Using collections within the museum and with partners in different ways
- Enhancing knowledge and information about collections and improving documentation

Please note these principals are taken from guidance documents published by Collections Trust (the UK body for museum documentation standards) and Arts Council England (the body that oversees Accreditation - the Museum Standard across the UK)

3.7 Managing the disposal of objects needs to be done both ethically and in response to organisational strategy. Rationalising a collection is a lengthy process; items need to be assessed, and if they are no longer relevant to the museum, where they go next needs to be assessed.

Section 4 of the Museums Association Disposal Toolkit provides full detail of acceptable methods of disposal. In brief these are:

- Transfer to an Accredited Museum
- Exchange of items between museums
- Transfer to another institution/organisation within the public domain
- Return to donor
- Sale to an accredited museum
- Transfer outside the public domain
- Sale outside the public domain
- Recycling of an item
- Destruction of an item

(In most instances the procedures would be followed in the order set out above, i.e. Transfer to Accredited Museum being the first procedure and destruction of an item being the last)

The following should be of key consideration when selecting a method of disposal:

- there is a strong presumption for keeping items within the public domain
- there is a strong preference for gift or transfer to other accredited museums and items should be offered to them in the first instance
- action should be taken that ensure continued public trust in museums.

3.8 There may be a negative impact of antipathy and distrust of the service by people who thought items would be looked after in perpetuity. We will carry out the following procedures to mitigate this risk:

- Follow Museum Ethical Guidelines.
- Provide updates on the process to ensure that members of the public are aware of what we are doing at all times.
- Keep any bodies that have provided funding towards the purchase or conservation of objects updated and consult with them at relevant stages.

3.9 Archival collections include relative recent public and private documents that record personal information. This type of document cannot be shared with the public and requires a level of expertise to store and use them safely. These records include hospital and medical records. Some are less than 100 years old and would be subject to a closure period.

3.10 Gwent Archive is a public organisation that works in partnership with museums and has a relationship with the museum. All records that ingress to their collection will be accessible by researcher and museum staff in the future.

4. EQUALITY AND FUTURE GENERATIONS EVALUATION (INCLUDES SOCIAL JUSTICE, SAFEGUARDING AND CORPORATE PARENTING):

4.1 The work of the Museum Service holds the wellbeing of our Future Generations at its very heart. It is well documented that participation in cultural life improves people's wellbeing and this is something considered throughout the service's work. Collections rationalisation ensures that resources are being targeted appropriately, we are caring for our collections appropriately and the artefacts we care for are telling the stories of our communities. If the method of disposal chosen is to transfer an item to another community, then those communities also benefit by being able to tell their stories better.

5. OPTIONS APPRAISAL

<i>Option</i>	<i>Benefit</i>	<i>Risk</i>	<i>Comment</i>
To transfer Property Title Deeds and Conveyances to Gwent Archives	There are around 7 boxes full of these deeds. It's a large part of the overall collection. They date from between the 1570's to the	<i>None</i>	

	1940's-1950'. They have been deposited from local solicitors in and around Monmouth who previously stored deeds such as these. We would suggest that these are best placed with Gwent Archives as they are historical documents connected to land and house purchases and the general public could access these more easily at Gwent Archives. Many people access these for boundary disputes, house research and house purchases.		
Retain the collection.	None	Current museum staff would not have the capacity to give access to these records for the purposes of house research, purchases and boundary disputes.	
Option	Benefit	Risk	Comment
To transfer School Records from Monmouth Museum collection to Gwent Archives.	These are public records that contain sensitive information about school issues, as well as children's name and address information. These documents are subject to closure periods and would benefit from being in a County Record Office which can more able provide controlled access to these records.	<i>None. School records would benefit from being accessed easily in a County Record Office such as Gwent.</i>	
Retain the collection.	None	Current museum staff would not have the capacity to give access to these records or control access due to the nature of the content.	
Option	Benefit	Risk	Comment
To transfer Hospital Records acquired from Monmouth General Hospital (1926-1986), from Monmouth	These are public records that contain sensitive information about medical records, procedures and operations. These are subject to closure periods and would benefit from	<i>None. Hospital Records would benefit from being accessed easily in a County Record Office such as Gwent.</i>	

Museum collection to Gwent Archives.	being in a county record office that are more able to give controlled access to these records.		
Retain the collection.	None	Current museum staff do not have the capacity to give access to these records or control access due to the nature of the content.	
Option	Benefit	Risk	Comment
Transfer Auction Catalogues to Gwent Archives	There are three full boxes of these ranging from the late 17 th century to the 1950's. These documents have information about house purchases and land exchange which would be better placed with Gwent so people could access them for property and house research and would be more accessible at Gwent Archives.	None	
Retain the collection.	None	Current museum staff would not have the capacity to give access to these records or control access due to the sensitive nature of the content.	

6. EVALUATION CRITERIA

6.1 We have referred to industry standards and best practice throughout and have consulted the following documents to help inform the review:

- Spectrum 5.0 (The UK Museums' Collection Management Standard) 'Collections Review' and 'Deaccessioning and disposal' chapters
- Museums Association Disposal Toolkit
- University College London Collections Review Toolkit (https://www.ucl.ac.uk/culture/sites/culture/files/cr_toolkit_final.pdf)
- Collections Trust: A guide to selecting a review methodology for collections rationalisation
- CyMAL (2013) why do we have it- A significance process and template (CyMAL is the predecessor to MALD: Museums Archives and Libraries Wales – Welsh Government)
- South East Museum Development Programme: A guide to Collections Review and Rationalisation.
- SHARE Museums East: Collections Rationalisation: Planning for action
- Lessons Learnt: MonLife Heritage Museums' Collections Review 2019-2022

7. REASONS:

Rationalisation is a routine part of museum collections management. According to the Museum Association, rationalisation is used to ensure our museums are “relevant to the communities we serve” and “financially and environmentally sustainable”. Any disposal of collections that takes place is done according to strict guidelines as set out by the Museums Association in their Code of Ethics.

In preparation for the move to Shire Hall we are reviewing our collections, including the archive material.

- We do not have the facilities and capacity to care for it or provide access in the way larger archives are able to. If we transfer the collection to them, they will provide a comprehensive access via their cataloguing system and in person. We have a good professional relationship with Gwent Archives and can signpost those people who request access via us to them.

8. RESOURCE IMPLICATIONS:

The work is part of the project From Vault to View, funded by a Welsh Government Enhanced Local Sector Grant for Museums.

A Project Archivist employed with funding from the grant has been leading the work of selecting, researching and proposing archive material to the collection and curatorial staff for consideration for transfer to Gwent Archives. They have consulted with professional staff at Gwent Archives.

Not agreeing with the recommendation would mean maintaining the current cost of storing them, as well as potential future cost of re boxing, and cost of making them accessible for the public.

9. CONSULTEES:

Cabinet member for Rural Affairs, Housing and Tourism
Place and Community Wellbeing DMT
Museum Staff

Gwent Archives - Accredited Local Authority Archive Service collecting and preserving and making accessible archives relating to the former county of Gwent.

10. BACKGROUND PAPERS:

Appendix 1: Equality and Future Generations Evaluation

Appendix 2: Recommendation for Disposal

Appendix 3: Collections Development Policy. MonLife Heritage Museums. 2024-2029

Appendix 4: Collection's Review Scoring grid

11. AUTHOR:

Rachael Rogers, Culture, Heritage and Arts Strategic Manager

12. CONTACT DETAILS:

Tel: 01291 440938

E-mail: rachaelrogers@monmouthshire.gov.uk

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monmouthshire
sir fynwy

Equality and Future Generations Evaluation

Name of the Officer Rachael Rogers Phone no: 01291 440938 E-mail: rachaelrogers@monmouthshire.gov.uk	Please give a brief description of the aims of the proposal To approve a recommendation from Museums Staff to dispose of selected museum artefacts via an approved Collections Rationalisation Procedure.
Name of Service area Museums	Date August 2026

4. Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Collections rationalisation will enable us to determine how we are better able to serve our audiences with protected characteristics.	There may be a negative impact on the older age group as they are the ones who may have been donors of these items. This impact may be one of antipathy and distrust of the service that they had thought was going to look after their donations in perpetuity.	Museum Ethical Guidelines will be followed at all times to ensure we remain within Museum Industry Standards at all times. We will provide full information on the process to ensure that members of the public are aware of what we are doing at all times. We will keep relevant organisations up to date including Welsh Government Culture Division the body responsible for museums in Wales. We will also prepare written statements of explanation available at each museum for custodians to hand out; provide positive press stories e.g. publicising successful 'rehomings' in other museums etc.
Disability	As above	As above	As above
Gender reassignment	As above	As above	As above
Marriage or civil partnership	As above	As above	As above
Pregnancy or maternity	As above	As above	As above
Race	As above	As above	As above
Religion or Belief	As above	As above	As above

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Sex	As above	As above	As above
Sexual Orientation	As above	As above	As above
Welsh Language	As above	As above	As above
Poverty	As above	As above	As above

12 Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs	Our resources are stretched and it is a better use of them to focus on collections relevant to our communities.	Carrying out the review will enable us to work out how to most effectively use our resources to enable us to contribute to a prosperous Wales through Culture.

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)		
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	The positive effects of cultural activities on people's wellbeing is well documented. Ensuring our collections are relevant to our particular communities and our visitors will contribute towards this.	Carrying out the rationalisation will enable us to work how to most effectively use our resources to enable us to contribute to a healthier Wales through Culture
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	Telling the stories of all our communities through our work is important in making our communities feel connected and attractive. Ensuring our collections relate directly to our stories will enable us to do this in a more focused way. There may be a negative impact on communities of antipathy and distrust of the service that they had thought was going to look after donations in perpetuity.	Carrying out the rationalisation will enable us to work how to most effectively use our resources to enable us to contribute to a Wales of cohesive communities. Museum Ethical Guidelines will be followed at all times to ensure we remain within Museum Industry Standards at all times. We will provide full information on the process to ensure that members of the public are aware of what we are doing at all times. We will keep relevant organisations up to date including Welsh Government Culture Division the body responsible for museums in Wales.
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing		
A Wales of vibrant culture and thriving Welsh language	Collections Rationalisation means we can focus on the appropriate culture and heritage for our area.	Carrying out the rationalization will enable us to work out how to most effectively use our resources

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation		to enable us to contribute to a Wales of vibrant culture and thriving Welsh language.
A more equal Wales People can fulfil their potential no matter what their background or circumstances		

3. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 Long Term Balancing short term need with long term and planning for the future	The Museum Stores are extremely full. This work will enable us to look at the long term and to plan for the future.	
 Collaboration Working together with other partners to deliver objectives	This will involve working closely with our colleagues across museums to ensure we are following industry procedures and staying with in ethical guidelines. Working with Gwent archive as the Accredited Local Authority Archive Service collecting and preserving and making accessible archives relating to the former county of Gwent.	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 Involving those with an interest and seeking their views Involvement	We have consulted with museum bodies and followed UK wide principals.	There may be a negative impact on communities of antipathy and distrust of the service that they had thought was going to look after donations in perpetuity. Museum Ethical Guidelines will be followed at all times to ensure we remain within Museum Industry Standards at all times. We will provide full information on the process to ensure that members of the public are aware of what we are doing at all times. We will keep relevant organisations up to date including Welsh Government cultural division the body responsible for museums in Wales.
 Putting resources into preventing problems occurring or getting worse Prevention	The Museum Stores are almost at capacity and we need to address this in order to plan for the future. The proposed items comprise around 25% of the overall collection. This would free up much needed storage space for contemporary collecting. Currently these archives are not accessible to the public because of staff constraints. A section of these archives contain sensitive information that need controlled access and museum staff are not trained to regulate this. By transferring these to Gwent Archives, we will be avoiding these issues in the future.	Properly considered collections rationalization will help us to prioritise the needs of our service and ensure we can put in place the best resources to care for them.

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 Considering impact on all wellbeing goals together and on other bodies	It is well documented that participation in cultural life improves people's well-being and this is something we consider throughout our work.	

4. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Social Justice, Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Social Justice	Our role as a museum service is to tell the stories of everyone in Monmouthshire. We would like to ensure we do this more effectively.		
Safeguarding	N/A	N/A	N/A
Corporate Parenting	N/A	N/A	N/A

5. What evidence and data has informed the development of your proposal?

- Discussion amongst Monmouthshire Museums Teams
- Working with Gwent Archive staff – Lisa Snook – County Archivist and Kai Michael, Senior Archivist
- Spectrum 5.0 ‘Collections Review’ and ‘Deaccessioning and disposal’ chapters
- Museums Association Disposal Toolkit
- University College London collections review Toolkit (https://www.ucl.ac.uk/culture/sites/culture/files/cr_toolkit_final.pdf)
- Collections Trust: A guide to selecting a review methodology for collections rationalisation
- CyMal (2013) why do we have it- A significance process and Template (CYMAL = predecessor of MALD – Museums Archives and Libraries Division of Welsh Government)
- South East Museum Development Programme: A guide to Collections Review and Rationalisation.
- SHARE Museums East: Collections Rationalisation: Planning for action (SHARE = Museums Development Programme for the East of England)
- Lessons Learnt: MonLife Heritage Museums’ Collections Review 2019-2022

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The work we do in the Museums Service holds the wellbeing of our Future Generations at its very heart. It is well documented that participation in cultural life improves people's well-being and this is something we consider throughout our work. Whilst the idea of disposal can be difficult within a museum context, the Accreditation Scheme for museums and galleries in the UK encourages museums to consider rationalization as a way to address collections management issues facing museums and make collections accessible to visitors and users. This means improvements to the service in the longer term.

7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible
--------------------------	------------------------------	--------------------

8. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision-making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

Please note this relates to all rationalisation decisions not just those relating to archives.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
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1.	Enterprise DMT (List 1)	14 th June 2019	No Change
	ICMD	10 th July 2019	No Change
	Enterprise DMT (List 2)	23 rd Sept 2019	No change
	ICMD	13 th November 2019	No change
	Enterprise DMT (List 3)	3 rd December 2020	No change
	ICMD	13 th January 2021	No change
	MonLife DMT (List 4)	23 rd June 2021	No change
	ICMD	14 th July 2021	No change
	MonLife DMT (List 5)	6 th October 2021	No change
	ICMD	27 th October 2021	No change
	MonLife DMT (List 6)	June 2022	No change
	ICMD	June 2022	No change
	MonLife DMT (List 7)	November 2025	No change
	ICMD	January 2026	No change
	ICMD	August 2026	Inclusion of Gwent Archive as a partner and special consideration for archival documents

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Appendix 2 - Recommended Items for Disposal (Spreadsheet View)

Category	Number	Description	Date	Information	Reason
Title Deed	A1.1	Mortgage of a house, garden and Orchard in/near Bidge Street, Usk for securing £40 and interest. From Edward Russell (Carpenter) and Margaret Russell (his wife) of Usk, Monmouthshire to Thomas Davies (Surgeon) of Usk.	25th March,1794	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	A1.2	A 19th century copy of an original Title Deed from 25th March 1794: Mortgage of House and garden in Usk for securing £40 and interest. From Edward Russell (Carpenter) of Usk, Monmouthshire to Thomas Davies (Surgeon) of Usk, Monmouthshire.	25th March 1794	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	A2	Assignment of mortgage by demise of messuage and other hereditaments in Usk, parish of Lanbaddock, Monmouthshire for securing £650 and interest. From Mr Richard Probyn of Pontypool, Monmouth (Victualler) and Mr Thomas Lewis of Pontypool, Monmouth (Victualler) to Alexander Jones, Usk (gentleman). For five acres, 3 woods and one perch in the parish of Lanbaddock, Alexander Jones's estate.	1st January 1820	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	A3	Release in fee of premises (tenement and garden), in/next to Bridge Street, Usk, Monmouthshire. From Mr Thomas Prothero of Usk, Monmouth (Gentleman) and Mr Edward Russell (Carpenter) and Margaret (his wife) of Usk to Mr Thomas Lewis of Usk (Blacksmith).	2nd May 1806	Release in fee	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	A4	Further charge of a messuage and and other hereditaments in Usk, parish of Lanbaddock, Monouthshire for securing £250 and interest with declaration of trust by Richard Probyn as to part of the money on mortgage being the property of Alexander Jones. From Mr Thomas Lewis of Usk, Monmouth (Victualler) to Mr Richard Probyn of Pontypool, Monmouth (Victualler) with Alexander Jones, of Usk.	15th January 1819	Further charge	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	A5.1	Mortgage by appointment and demise for sum of £400 and interest, Usk, Lanbadock, Monmouth. From Mr Thomas Lewis of Usk, Monmouth (Victualler) to Mr Thomas Prothero of Usk, Monmouth. For messuage tenement and garden and two parcels of meadow of the Banky Meadows land in Lanbadock Usk.	19th September 1810	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Bond	A5.2	Bond for debt for £400 and interest. From Mr Thomas Lewis of Usk, Monmouth to Thomas Prothero of Usk, Monmouth.	19th September 1810	Bond	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	B1.1	Feoffment from Mr Thomas Davies of Usk, Monmouth (Surgeon) and Jane (his wife) to Mr Edward Russell of Usk, Monmouth (Carpenter). For tenement, garden and Orchard in/near Bridge Street, Usk, Monmouth. Contains memorandum that livery of seizin has been delivered.	1st May 1788	Feoffment	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	B1.2	19th century copy of original Title Deed from 1st May 1788: Feoffment from Mr Thomas Daviesof Usk, Monmouth (Surgeon) and Jane (his wife) to Mr Edward Russell Usk, Monmouth (Carpenter). For tenement, garden and Orchard, in/near Bridge Street, Usk, Monmouth. Contains memorandum that livery of seizin has been delivered.	1st May 1788	Feoffment	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	B2	Appointment to uses to bar dower of a messuage and premises in Bridge Street, Usk. From Mr Alexander Jones Usk, Monmouth (gentleman) to Mr William Price of Usk (Glazier) and Owen Mathews of Usk (Yeoman). To prevent the then or any future wife of Alexander Jones from being dowable or entitled to dower out of the said hereditaments or premises. For tenement and garden in Bridge Street, Usk, Monmouth.	29th November 1833	Uses to bar dower	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Title Deed	B3	Assignment of mortgage of premises in Usk and Lanbadock to secure £400 and interest. From Mr Thomas Lewis of Usk, Monmouth (Victualler) and Mr Thomas Prothero of Usk, Monmouth (gentleman) to Mrs Rachel Williams of Ragland, Monmouth (Widow). For tenement and garden in Bridge Street Usk, Monmouth and three parcels of Meadow land of the Banky Meadow in Lanbadock, Monmouth.	20th December 1813	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	B4	Release from Mr John Rogers of Usk, Monmouth (Blacksmith) and Mrs Elizabeth Davies (his wife) to Thomas Jones of Lanbadock, Monmouth (gentleman) and Mr William Boavan of Monmouth (gentleman). For house, garden and orchard in/near Bridge Street, Usk.	19th May 1753	Release	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	B5.1	Transfer of mortgage and confirmation in fee of premises in Bridge Street and a mortgage by demise of premises in Middle Street, Usk, as a futher security for £85 and interest. From Thomas Davies of Usk, Monmouth (surgeon) and Jane (his wife), Edward Barnard Davies of Usk, Monmouth (gentleman) and Edward Russell of Usk, Monmouth (Carpenter) and Margaret (his wife) to Thomas Prothero of Usk, Monmouth (gentleman).	9th October 1795	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	B5.2	A 19th century copy of oginal title deed from 9th October 1795: Transfer of mortgage in fee and confirmation of premises in Bridge Street and a mortgage by demise of premises in Middle Street, Usk, as a further security for £85 and interest. From Thomas Davies of Usk, Monmouth (surgeon) and Jane (his wife), Edward Barnard Davies of Usk, Monmouth (gentleman) and Edward Russell of Usk, Monmouth (Carpenter) and Margaret (his wife) to Thomas Prothero of Usk, Monmouth (gentleman).	9th October 1795	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	C1	Lease for 1 year from Mr Thomas Prothero of Usk, Monmouth (gentleman) and Mr Edward Russell of Usk, Monmouth (Carpenter) and Margaret (his wife) to Mr Thomas Lewis of Usk, Monmouth (Blacksmith). For house, garden and orchard in or near Bridge Street, Usk.	1st May 1806	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	C2	Assignment of mortgage by demise of a messuage and other hereditaments, Usk, parish of Lanbaddock, Monmouth for securing £400 and interest. From Mrs Raches Williams of Pencoed castle, Monmouth (widow) and Mr Thomas Lewis of Usk, Monmouth (Victualler) to Richard Probyn of Pontypool, Monmouth (Victualler). For tenement and garden, meadowland of Banky Meadow, five acres, three woods and one perch in Lanbaddock.	2nd January 1819	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	C3.1	Lease for a year for tenement, including garden and orchard in or near Bridge Steet, Usk. From Thomas Davies of Usk, Monmouth (Surgeon) and Jane (his wife), Edward Barnard Davies of Usk, Monmouth (gentleman) and Edward Russell of Usk, Monmouth (carpenter) and Margaret (his wife) to Mr Thomas Prothero of Usk, Monmouth (gentleman).	8th October 1795	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	C3.2	A copy of an original Title deed from 8th October 1795: Lease for a year. From Thomas Davies of Usk, Monmouth (Surgeon) and Jane (his wife), Edward Barnard Davies of Usk, Monmouth (gentleman) and Edward Russell of Usk, Monmouth (carpenter) and Margaret (his wife) to Mr Thomas Prothero of Usk, Monmouth (gentleman).	8th October 1795	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	C4.1	Lease for 1 year from Edward Russell of Usk, Monmouth (Carpenter) to Mr Thomas Davies of Usk (Surgeon). For Tenement, garden and orchard in/near Bridge Street Usk, Monmouth.	24th March 1794	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Title Deed	C4.2	A 19th century copy of original title deed from 24th March 1794: Lease for 1 year from Edward Russell of Usk, Monmouth (Carpenter) to Mr Thomas Davies of Usk (Surgeon). For Tenement, garden and orchard in/near Bridge Street Usk, Monmouth.	24th March 1794	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	D1	A 19th century copy of original Title Deed from 24th November 1795: Feoffment of premises in Usk. From Mr Richard Edwards of Usk, Monmouth (Yeoman) to Mr Edward Russell of Usk, Monmouth (Carpenter). For messuage on old walls and garden containing half an acre in/near Bridge Street Usk. Contains memorandum that livery of seizin has been delivered.	24th November 1795	Feoffment	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	D2	Release of the equiter of redemption of a messuage and premises in Bridge Street, Usk, Monmouth with uses to bar dower. From Mr Thomas Lewis of Usk, Monmouth (Victualler) to Mr Alexander Jones of Usk, (gentleman) and Thomas Jones of Usk (gentleman and trustee). For messuage and garden, in parish of Lanbaddock, Monmouth.	8th May 1828	Release of equiter	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	D3	Final conchord of land in Monmouth. Between Amos Jones (gentleman), William and Susanna (his wife). For 3 messuags and two gardens common of pasture in Monmouth.	C. 1801 - 1802	Fine	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	D4	19th century copy of a final conchord of land in Usk, Monmouth and Bedwelty; Between Thomas Prothero (gentleman), Thomas Davies (gentleman) and Jane (his wife), Edward Barnard Davies (gentleman), Edward Russell and Margaret (his wife), John Morgan and Catherine (his wife). For land in the town of Usk, parish of Bedwelty	C. 1795-1796	Fine	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	E1	Lease of land in the County of Monmote. From The Mayor Bayliffes of Monmote, county of Monmote to Charles Lanbert of the county of Monmote.	28th November C. 1615	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Title Deed	E2	From Roger Robert of Monmouth and Jane (his wife) to Clare Wigmore of Luton. For messuage or tenement land/Mill, in Monmouth, county of Monmouth.	13th November C. 1633	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	E3	Lease of grounds in Monmouth in the ward of Castle Bayly. From Thomas Bolthior, Esq Mayor and gentleman Bayliff of Monmouth to William Greene of Monmouth.	14th January C. 1644	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Deed Poll	E4	Hire purchase of land at White Church by Willim Wynter. Memoranda on reverse.	1583	Deed Poll	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Deed Poll	E5	Quitclaim (latin) of property and land in the parishes of Whitchurch and Ganarew, in the Lordship of Goodrich, Herefordshire. From Thomas James of Lewstone in the parish of Whitchurch, Herefordshire to Walter of Caricraddock in the parish of Sellack, Herefordshire (Yeoman).	1574	Quitclaim	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	E6	Feofment or purchase deed from Henry Terras the younger of Cardiffe, in the county of Glamorgan and John Terras of the parish of Olgate, City of London to Thomas Williams, of the town and county of Monmouth. For lands and tenements in Hadnock, County of Monmouth. Memorandum of livery of Seisen on reverse.	5th November 1708	Feofment	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Deed Poll	E7	Gift (latin) of property and land in the parish of Whitchurch, Herefordshire from Reginald Vaughan of Lustone (Lewstone) in the parish of Whitchurch, gentleman to Walter of Sellack, Herefordshire.	C.16th century	Gift	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	F1	From Samuel Pye Esq. Mayor, of the town and county of Monmouth, gentleman bayliffs, and the whole Comonalty to William Charles (Glover), of the town and county of Monmouth. For messuage or tenement and garden in OverMonnow Ward, parish of St Thomas, town of Monmouth.	15th October 1696	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	F2	From Willim Powell, County of Monmoth and John Phillips, of the town and county of Monmoth and Anne (his wife) to Walter Phillips of the family of John and Anna. For land in the county of Monmouth.	C. 1597-98	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	F3.1	From John Pye, Charles and George Milborne, of the town and county of Monmouth and John Boadley, Llanviangell, Monmouth. For messuage, tenement and heritaments in Clifford Court, town and county of Monmouth.	29th June 1678	Title Deed	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	F3.2	From John Boadley, Lanviangell, County of Monmouth (Gent) to Charles Milborne, Monmouth, County of Monmouth and Martha (his wife). For messuage, tenement and heritaments in the town and county of Monmouth.	29th June 1678	Title Deed	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	F3.3	From John Pye, and Charles and George Milborne, town and county of Monmouth to John Boadley, Lanvihangell, county of Monmouth (gent). For Messuage or tenement in Clifford Court, in the town and county of Monmouth.	28th June 1678	Title Deed	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Deed poll	G1	Surrender (Latin and English) between Mr Catchmay Tyler & Mr George Tyler.	C. 17th	Surrender	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Court Paper	G2	Copy of a court paper of a final agreement made at a meeting of the court on 27th March 1587, commanding David Griffith and Joana (his wife) to perform to Richard Fortene and Henry Jones the agreement made between them of one Burgage or Mesuage and one garden in Monmouth.	27th March 1587	Court Paper	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Will	G3	A paper copy of the last Will and Testament of John Knowles of the town of Monmouth, Lower, in the county of Monmouth.	25th November 1728	Will	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Deed poll	G4	Surrender of 'Steny Croft Mead' from Mr Ballard to Mr Furre and Thomas Rouland and his mother's Surrender of 'Portway.'	1674	Surrender	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	G5	From the Corporation of Monmouth to Thomas King for lease of Messuage tenement and garden in Monow Street, Monmouth.	April 7th C1768	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	G6	From James Moarrds, Monmouth, County of Monmouth and John Knowles, Monmouth, County of Monmouth, for tenement or dwelling house and garden in Monow Street, Monmouth, County of Monmouth.	22nd May 1716	Title Deed	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	G7	Indenture between Susan Heauen, John Heauen and Mary Heauen and Reginald Mogan, William Morgan and Martha Turner. For Messuage or garden (county unkown).	15th February 1650	Title Deed	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	G8	From Thomas Williams Esq Mayor and Mayor Bayliffs of the County of Monmoth to William Robols, County of Monmoth for lease in Monmoth.	5th May 1665	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	G9	Mortgage agreement between Thomas Williams Esq. Maior of the town of Monmoth and gentleman Bayliffes and Master of the Company of Masters, Drapers, swords and glovers in Monmoth.	29th September 1669	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	G10	Counter part of Mortgage from the Mayor Bayliffs and Commonality of the town of Monmouth, County of Monmouth to Henry Barnes, Monmouth, County of Monmouth.	15th September 1730	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	H1	From Henry Barnes Esq. Mayor of the town and County of Monmouth, gentleman Bayliffs and the Comonalty to Anne Jordan of Monmouth (Widow), Mary Bohune, Monmouth (Spinster) and Elizabeth Bohune, Monmouth (Spinster). For lease of Messuage tenement or dwelling house situatued in Castle Bayly ward, and adjoining to the church yard of St Mary's Church, Monmouth.	1st November 1705	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	H2	From Henry Barnes Esq. Mayor of the town and County of Monmouth, gentleman Bayliffs and the Comonalty toJames Morres (gentleman), Monmouth, County of Monmouth. For lease of Berry farm and tenement, including one barn, garden and four parts of arrable land in Monmouth.	29th October 1705	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	H3	From Thomas Bellamy Esq. Mayor of the town and county of Monmouth, gentlemam Bayliffs and the Comonalty to John Middleton, Monmouth (gentleman). For lease of Messuage or tenement of Corn Ale House lying at Dixon's Gate.	26th June 1722	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Deed poll	H4	Bond (Latin and English) from Mr John Woodard of the town and County of Monmouth, William Lewis and Richard Barrett to save harmless and indemnify Katherine Lewis (mother of William Lewis) from any expenses imposed from residing, living and inhabiting in the town and County of Monmouth.	24 th April 1705	Bond	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Surrender	H5	Surrender of land in the town of Monmouth to the Comonalty of Monmouth by Edward Suras of the town and County of Monmouth.	1st August 1709	Surrender	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	H6	From Adam Addams (Mayor), Bayliffs and Comonalty of the town and County of Monmouth to Thomas Edwards, Monmouth, County of Monmouth. For lease, in trust, of a parcel of 3 acres of arrable land.	1st June 1704	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	H7	From Thomas Woodward, Esq. Mayor, Bayliffs and the Comonalty to John Middleton (Saddler), Monmouth, County of Monmouth. For lease of Berry farm.	25th January 1720	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	I1.1	Lease for a year (part of a Lease and Release). Between Mr Amos Jones, of the town of Ross in the County of Hereford (Woolstapler) and Mr Edward Jones, town of Baysham, Hereford (Gentleman) and Mr John Jones, Monmouth, (Barber) County of Monmouth. Lease for 1 year for Messuage or tenement in Monnow Street, town of Monmouth.	30th September 1813	Lease and Release	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	I1.2	Release in fee (part of a Lease and Release) for Message and premises in the town of Monmouth. From Mr Amos Jones, of the town of Ross in the County of Hereford (Woolstapler), Mr Edward Jones, town of Baysham, Hereford (Gentleman), Mr John Jones, Monmouth, County of Monmouth (Barber) and James Prothero, Monmouth, County of Monmouth (Tailor and Trustee for the said John Jones). For Messuage and premises in Monnow Street, town of Monmouth, County of Monmouth.	31st September 1813	Lease and Release	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	I2	Appointment by demise for 500 years of Messuage and premises in the town of Monmouth for securing £180 and interest by way of Mortgage. Between Mr John Jones, Monmouth, County of Monmouth (Barber) and William Partridge, Monmouth, County of Monmouth (Esquire).	5th January 1814	Appointment	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	I3	Grant Release and appointment of a Messuage and premises in Monnow Street, town of Monmouth, County of Monmouth. Between Mr John Jones, Monmouth (Barber) and William Partridge (Esquire).	7th April 1817	Grant Release	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	I4	Indenture between Mr William Moore of the City of Bristol (Brandy Merchant) and Susannah (his wife) and Mr Amos Jones of the town of Ross, County of Hereford and his trustee. Release to uses relating to Messuage or tenement in Monnow Street, Monmouthm County of Monmouth.	27th April 1802	Release to Uses	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	I5.1	Grant of a perpetual rent charge of £5 per annum in trust for the benefit of the Monmouth National School. Between Partridge, Monmouth, County of Monmouth (Esquire) and the Reverend Thomas Prosser, Monmouth (Clerk Vicar of the parish Church of Monmouth) to be payable out of Messuage or tenement at Monnow Street, town and County of Monmouth.	13th July 1819	Grant	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	I5.2	Indenture between John Partridge of Bishops Wood, County of Gloucester (Esquire) The Venerable William Crawley (Archdeacon of Monmouth) and The Reverend Edward Francis Ainey (Vicar of vicarage and parish of Monmouth). Conveyance of a House in Monnow Street, in the town of Monmouth upon trust for the Monmouth National School.	5th August 1863	Conveyance in Trust	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J1	From Adam Addams Esquire Mayor, Gentleman Bayliffs and the Comonalty of the town of Monmouth to Edward Phillips, Monmouth, County of Monmouth (Basket maker). Lease for of parcel of land called the Organy Poole, situated in Monnow Ward, in the town of Monmouth.	1st June1704	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Title Deed	J2	From Adam Addams Esquire Mayor, Gentleman Bayliffs and the Comonalty of the town of Monmouth to Christopher Evans, Monmouth, County of Monmouth (Apothocary). For 21 year lease of premises in the town of Monmouth, County of Monmouth.	December 1703	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J3.1	Lease from Adam Addams Esquire Mayor, Gentleman Bayliffs and the Comonalty of the town of Monmouth to Thomas Woodward, Monmouth, County of Monmouth (Husbandman) and Frances (his wife) for lease of two Messuage tenements or dwelling houses in Castle Bayly ward in the town of Monmouth.	21st January 1703	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J3.2	Lease from Adam Addams Esquire Mayor, Gentleman Bayliffs and the Comonalty of the town of Monmouth to Thomas Woodward, Monmouth, County of Monmouth (Husbandman) and Frances (his wife). Lease of two messuage tenenaments or dwelling houses situated in Castle Bayly Ward, in the town of Monmouth, Monmouthshire.	21st January 1703	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J4	Lease from Adam Addams, Esq. Mayor, Gentleman Bayliffs and the Comonalty of the town of Monmouth to William Bellam (Glover), town of Monmouth, county of Monmouthshire. For one acre of arable land situated in William's field, town of Monmouth, Monmouthshire.	1st June 1704	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J5	From Adam Addams, Esq. Mayor, genteman Bayliffs and the Comonalty of the town of Monmouth to William Rea, Monmouth, Monmouthshire. For 420 dozen of cinders.	July 31st 1712	Agreement	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J6.1	Letter Patent (latin) releasing rights and privileges granted to the Duchy of Lancaster in various courts of law, but confined to the town and borrough of Monmouth.	16th July 1641	Letter Patent/Charter	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J6.2	Letter to Monmouth based Historian, Keith Kissac,k explaining the contents of Letter Patent/Charter from 16th July 1641.	Mid-late 19th C	Letter	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J7.1	Release From Mr John Ruston and Sarah Ruston (his wife) to Mr John Philpotts. For messuage or dwelling house or tenement in Hadnock, county of Monmouth.	3rd November 1713	Lease and Release	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J7.2	Lease for a year from Mr John Ruston and Sarah Ruston (his wife) to Mr John Philpotts. For messuage or dwelling house or tenement in Hadnock, county of Monmouth.	2nd November 1713	Lease and Release	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	J8	Counterpart of a lease from Thomas Bellamy Esq. Mayor, gentleman Bayliffs of the town and borrough of Monmouth and the Commanlty to Frances Vaughan, of the same town and borrough (Widow). For messuage or tenenment situated in Castle Bayly Ward, Monmouth.	26th June 1722	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	K1	Lease from Thomas Whilliam Esq. Maior, gentleman Bayliffs of the town and county of Monmoth and the whole Comonaltie to Thomas Morgan of the same town and borrough. For messuage or tenement adjoing the churchyard of St Mary's church in the town of Monmoth.	2nd February 1664	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	K2	Lease from Lord Henry Duke of Beaufort and Richard Davis of the town of Monmouth (Lawyer). For messuage and tenenment with one garden and a small piece of waste land in the town and county of Monmoth.	27th May 1689	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Title Deed	K3	From Samuel Pye Esq. Mayor, gentlemen Bayliffs and the whole Commonalty of the town and borrough of Monmouth to William Roberts of the City of London for land in the town of Monmouth.	30th October 1696	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Deed poll	K4	Surrender (Latin) of Steny Croft Mead, county Monmote. From Mr Tyler and his wife to Mr Ballard.	August 1669	Surrender	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Title Deed	K5	From Esq. Mayor, gentleman Bayliffs and the whole Commonalty of the town and borrough of Monmoth to Edward Philpott of the same town and borrough. For tenemennt or dwelling house, and garden, in the town of Monmoth.	20th September 1680	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	K6	From John Fortune, Esq. Mayor, gentleman Bayliffs and the whole Comonalty of the town and borrough of Monmouth to George Scudamore of the forge within the liberties of the same town and borrough. For an estimated 3 acres of land in Monmouth.	10th February 1698	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	K7	From Thomas Woodward, Esq. Mayor, gentleman Bayliffs and the whole Comonalty of the town and borrough of Monmouth to Richard Fawks (Boatman), of the same town and borrough. For a piece of ground near Wye Bridge in the town of Monmouth. Contains the new borrough seal of Monmouth granted by Charles II in 1675.	1st October 1721	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	L1	From William Roberts (gent) of the town and borrough of Monmoth and Mary his wife to Thomas Jones and Grace (his wife). For tenement of dwelling near Monow Street, Monmoth.	1st June 1651	Bargain and Sale	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	L2	From John Furtune, Esq. Mayor, gentleman Bayliffs and the whole Commonalty of the town and borrough of Monmouth to James Barrow (Joyner) of the same town and borrough. For parcell of ground in the town of Monmouth. Memorandum on reverse.	10th February 1698	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	L3	From John Fortune, Esq. Mayor, gentleman Bayliffs and the whole Commonaltie of the town and borrough of Monmouth to William Hopkins (Mortor) of the same town and bororugh. For tenement in Monmouth situated in Castle Bayley street in Castly Bayley ward.	10th February 1698	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	L4	From John Fortune, Esq. Mayor, gentleman Bayliffs and the whole Commonaltie of the town and borrough of Monmouth to William Groond of the same town and borrough. For ground in the Castle Bayley Ward of Monmouth town. Memorandum on reverse.	10th February 1698	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	L5	From Samuel Pye Esq. Mayor, gentleman Bayliffs and the whole Comonality of the town and borrough of Monmouth to Allen Kilmifter of the same town and borrough. For messuage or tenement and garden in Monnow Ward and parish of St Thomas.	15th October 1696	Lease	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	L6	From William Markton Esq, Mayor, gentleman Bayliffs and the Comonalty of the town and county of Monmouth to Joseph Mithall (Mason) of the same town and county. For a plott of waste ground in Castle Bayly ward, town of Monmouth.	12th September 1694	Lease with Nominal rent	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	L7	Receipt of payment of rent by Thomas Adams and John Gregge for the use of Mrs Margaret Wilmore, her half years rent, received by Harbart Walwyn at the feast of Purification	21st February 1634	Rent receipt	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	L8.1	Mortgage by lease and release in 3 parts. From Mr Thomas Williams the younger from the town and county of Monmouth (gent) and Margaret (his wife), John Brydges of Middlesex (gent) and Thomas Woodhouse, of London (gent) to Elizabeth Botham (widow) of the town of Monmouth, David Tanner (Timber Merchant), town of Monmouth, Richard Taylor, town of Monmouth and William Probyn, of the county of Glocestor (Tanner). For Messuage tenement and dwelling house, meadow ground and pasture in Hadnock, parish of Dixon, county of Monmouth.	23rd - 24th June 1728	Mortgage	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.

Category	Number	Description	Date	Information	Reason
Title Deed	L8.2	Mortgage by Lease and Release and Grant of annuity. From Thomas Williams the younger of the town and county of Monmouth (gent) and Margaret (his wife) to John Bridges and Trustees to levy fine and recovery for Elizabeth Botham, Mortgagee to David Tanner.	24th June 1728	Mortgage/Grant	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	M1	Part of a rent certificate for Burgage rent in the town of Monmouth listing the rent payable by Bridgitt Ravenscroft to the Corporation of Monmouth. For messuage and dwelling house in Monnow Street and other land in the town of Monmouth. Mentions land in Monomuth town subject to yearly Burgage rent of late in the posession of Sir Charles Somerset.	4th October 1658	Burgage Rent certificate	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	M2	Release part of a Lease and Release. From Francis Parry and Jane (his wife) and John Baker to Thomas Eroster (Yeoman), Edward Elly (Yeoman) and Edward White the younger, of Gloucestor (Yeoman) in trust for Edward White. For Messuage or tenement with garden, orchard and land	25th August 1704	Lease and Release	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	M3	19th century copy of an original record held in the Petty Bag Office in the court of Chancery from 23rd September 1727 appointing the Burgesses, Mayor and Bayliffs for Monmouth and Newport, county of Monmouth.	23rd September 1727	Appointment	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	M4	19th century copy of an original record held in the Petty Bag Office in the court of Chancery from 26th March 1722 appointing Burgesses, Mayor and Bayliffs for Monmouth.	26th March 1722	Appointment	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	M5	19th century copy of an original record held in the Petty Bag Office in the court of Chancery from 12th March 1714 appointing Burgesses, Mayor and Bayliffs for Monmouth	12th March 1715	Appointment	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Title Deed	M6	An inventory of goods and chattles for the late Richard Davies of the town of Monmouth. Latin inscription on bottom	May 1709	Inventory	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Council Paper	M7	Copy of an order in council regarding the appointment of Mr Catchmady's to new Town Clerk of Monmouth.	23rd December 1730	Order in Council	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Invoice	M8	Invoice of rent collections.	1613	Invoice	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Court Roll	N1	Part of a court roll of the manor of Ganarew of John and Jane Huntley, heirs of Thomas Huntley.	16 June 1563	Court Roll	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Court Paper	N2	Mr Scudamore of Hereford's assignment of a judgement.	1674	Court Paper	Title Deeds are regularly consulted for boundary disputes, house research and should be officially recorded and available as part of Land Registry Records. As a Museum we cannot provide access due to time and staff constrains. Gwent archives has the tools to make these document available to the community.
Auction Catalogue	MCC/CC/3/1	Auction poster advertising the sale of two cottage dwellings, two villa residences and two capital dwelling houses on the banks of the Wye, Monmouth dated 8th of August, 1877		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/2	Particulars of sale of Llanishen Court, Nr Usk.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.

Category	Number	Description	Date	Information	Reason
Auction Catalogue	MCC/CC/3/3	Particulars of sale of Llantilo Estate including 2,575 acres sold on the 29th of January, 1918.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.

Category	Number	Description	Date	Information	Reason
Auction Catalogue	MCC/CC/3/4	Particulars of sale and plans of The Marquess of Abergavenny's Monmouthshire Esate, for sale at the Angel Hotel Abergavenny on the 18th and 19th of November, 1920		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/5	Particulars of sale for The Raglan Estate comprising of 3,200 acres and seventeen farms sold in 1920.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/6	Auction plan for the Drybridge Estate, offered for sale by auction on the 2nd of May, 1947.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/7	Particulars of sale of the Kemeys-Tyne Estate, the Monmouthshire and Herefordshire Portion on Wednesday the 1st of December, 1920.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/8	Particulars of sale for the freehold estate, Perthyre in the parish of Rockfield, at the Beaufort Arms Inn, Monmouth on Saturday the 4th of March, 1815.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/9	Particulars of sale of the property known as 'Wye Vale' in Symonds Yat auctioned at the Beaufort Arms Hotel, Monmouth on Friday the 14th of September, 1923.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/10	Particulars of sale of Lydart House, Monmouth, sold at the Beaufort Arms Hotel, Monmouth on Friday the 17th of October, 1919.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/11	Particulars of sale of Summerleas, Dixon, Nr. Monmouth, for sale by auction at the King's Head Hotel, Monmouth on Thursday the 9th of April, 1964.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/12	Particulars of sale for Wonaston Court Estate, Monmouthshire, for sale by auction on Wednesday the 27th of June, 1906.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/13	Particulars of sale for freehold properties in the parish of Rockfield, Monmouthshire for sale by auction at the Kings Head Inn, Monmouth on the 25th of March, 1854		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/14	Particulars of sale of freehols estates including Amberley Farm, Newbold's Farm, Hygga Farm, Comb Farm and Upper Langunville Farm for sale by auction on Saturday the 17th of September, 1796		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/15	Particulars of sale for the Traveller's Rest Public House and three cottages and The Bush Inn Redbrook.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/16	Particulars of sale of 23 Licenced houses at Chepstow, Tintern and Monmouth sold at the Westgate Hotel, Newport on Wednesday the 8th of May, 1899.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/17	5 Plans relating to auction properties in the Llandevenny area.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.

Category	Number	Description	Date	Information	Reason
Auction Catalogue	MCC/CC/3/18	Particulars of sale of freehold estates in and around the market towns of Abergavenny, Usk and Monmouth, comprising of the Maindiff Court Estate, commerical inns, posting houses, farms, houses, cottages, gardens and orchards. Sold at the Angel Inn, Abergavenny on the 2nd of August, 1849.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/19	Particulars of sale of a freehold family mansion and a dwelling house and trade premises in Monow Street and a cottage and pasture land adjoining the new cattle market sold by auction at the Beaufort Arms Hotel, Monmouth on the 22nd of June, 1876.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/20	Particulars of sale for freehold messuages, cottages, lands and premises in the town of Monmouth following a decree from the High Court of Chancery sold at the Beaufort Arms Hotel on Thursday the 1st of July, 1847.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/21	Notice of sale of freehold properties in Worcester Street, Agincourt Square and a parcel of land situated near Vauxhall all in the town of Monmouth and sold at the Beaufort Arms hotel on the 30th of September, 1869 and notes taken recording the sale price of each lot.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/22	Conditions of sale for the purchase of a pew in Monmouth local parish church.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/23	An auction plan of lands in the parish of Abergavenny, Monmouthshire consisting of 21 lots sold by Messrs. Adam Murray & Son in 1849.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/24	Particulars and conditions of sale of freehold properties in the county of Monmouth sold in chancery connected to Sarah Pugh, Plaintiff and John Phillpotts and Frances Rebecca Phillpotts, Defendants on the 25th of March, 1854.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/25	Particulars of sale of a freehold, messuages and premises and freehold building sites near Manson's Cross, Near Monmouth sold at the White Swan Hotel, Monmouth, on the 30th of April, 1874.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/26	Conditions of sale of a freehold and messuage situated in Over Monow in the town of Monmouth occupied by Rebecca Powell and a pew in the parish church. Sold by auction on Tuesday 11th of September in the house of Thomas Morgan called Troy House.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/27	Particulars of sale of freehold properties comprising of a dwelling house in St. Marys Street, Monmouth and two dwelling houses with gardens in Glendower Street, Monmouth. Also a cottage with two gardens and land in Coleford, Gloucester. Sold at the Beaufort Arms Hotel on the 31st of May, 1879.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/28	Particulars of sale for Kingsfield Farm in the parish of Grosmont, Monmouth sold on the 1st of July, 1848 at The Beaufort Arms Hotel, Monmouth.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.

Category	Number	Description	Date	Information	Reason
Auction Catalogue	MCC/CC/3/29	Two duplicates of the particulars of sale and plan of the Drybridge Esate near the town of Monmouth sold by auction on the Saturday, April 18th, 1846 at the Beaufort Arms, Monmouth.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/30	Particulars of sale without plan of the Drybridge Esate near the town of Monmouth sold by auction on the Saturday, April 18th, 1846 at the Beaufort Arms, Monmouth.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/31	Particulars of sale of Capesthorne, Dixton Raod, Monmouth sold on Thursday the 9th of April, 1964 at the King's Head Hotel, Monmouth.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/32	Particulars of sale of the freehold estates of the late Thomas Evans of Llangattock Vibon Avel sold by auction at the Beaufort Arms Inn on the 30th of January, 1812.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/33	Auction poster advertising the sale of Glangrwny Court, Crickhowell on the 5th of April, 1956 by order of Sir Ouvry Roberts.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/34	Particulars of sale for three capital freehold farms, Langview Farm; Redhouse Farm and Lanusk dairy farm consisting of 330 acres close to the town of Usk on the 11th of November, 1845 at Auction Mart opposite the Bank of England.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/35	Plan of sale featuring three inns including The White Hart, Monmouth; The Travellers Rest, Monmouth and The Bush Inn, Redbrook sold in 1899.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/36	Particulars and conditions of sale of freehold farms, meadows and estates including The Pant, Lantrothy, Pont y Ruchan, Keeven Cooch, Dufryn and Lanmanna, Great House, the Pentra, Park, Walston, Undersheriff, Landenny and Tryla Vach Farm; some meadows near Usk and also The Red Lion, Lamb Inns and meadows at Abergaveny, sold at Garraway's Cofee-House, Exchange Alley, Cornhill, London on the 8th of August, 1803.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/37	Particulars and conditions of sale of freehold properties including Trigatt or Tregatt Manor 4 miles from Monmouth and The Rectory of Llanrothall in the County of Hereford. Also farms about 6 miles from Abergavenny and 10 miles from Monmouth including Pwllhall Vawr, Pwllhall Vach, Coldbrook, Gelly Lloyd, the Hendy, Green Farm and Lower Hendre. Sold at Garraway's Coffee-House, Change Alley, Cornhill, London on the 16th of May, 1803.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/38	Particulars of sale with plans comprising of 11 bungalows with lands, 3 building sites and a thriving larch plantation situated within 1 mile of Monmouth. Sold at The Beaufort Arms Hotel, Monmouth on the 17th of October, 1919.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/39	Particulars of sale of the contents of Hilston Park, Monmouth sold on the 9th of July, 1946.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/40	Auction catalogue listing the contents for sale of Drybridge House, Monmouth on the 26th of November, 1946.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.

Category	Number	Description	Date	Information	Reason
Auction Catalogue	MCC/CC/3/41	Catalogue of sale listing valuable furniture and effects of St. John's Monmouth sold on the 15th of September, 1932.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/42	Catalogue of sale listing topographical, historical and travel books from the estate of the late Dr. T.G. Prosser sold at The Borough Court, Monmouth on the 24th of February, c.1933.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/43	Catalogue of sale of Coed Cefn, near Raglan, Monmouthshire sold at auction at Newport on July the 11th, 1923.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/44	Particulars of sale of the Drybridge Estate consisting of 583 acres sold at The Beaufort Arms Hotel, Monmouth on the 2nd of May, 1947		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/45	Particulars of sale of valuable freehold farms in Monmouthshire and Herefordshire sold by Messrs. Nelves, Poole & Atkins at the King's Head Hotel, Monmouth on the 7th of July, 1903.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/46	Particulars of sale of the Drybridge Estate consisting of 583 acres sold at The Beaufort Arms Hotel, Monmouth on the 2nd of May, 1947		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/47	Particulars of sale of thirty five lots of freehold properties in the town and district of Monmouth. Sold at the King's Head Hotel, Monmouth on the 13th of June, 1919.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/48	Particulars of sale for The King's Head Hotel in Agincourt Square, Monmouth sold by the executors of the late Mr John Sibbons on the 9th of January, 1920.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/49	Particulars of sale with plans of Wyecroft freehold residence, farm and small holding adjoining the town of Monmouthshire sold by the executors of the late Mrs E.M. Perkins at The Beaufort Arms Hotel on the 29th of July, 1938.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/50	Particulars of sale of two freeholds, farms, pasture lands and woodland in the parishes of Llangeview, Cwmcarvan and Penallt in the borough of Monmouth. Sold at The Beaufort Arms Hotel, Monmouth on the 8th of June, 1917.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/51	Particulars and conditions of sale for the Herrick Settled Estates comprising of Penhow Castle and Pencoed Castle and the following farms, Chapel and Barn Farms, Penhow; Church Farm, Llanmartin, Church New House, Tumpy, Waun Arw Farms, Wilcrick, Pen y lan Manor, Salisbury, Five Lanes and Hardwick Farms in St. Bride's Netherwent, Church Farm Whitson and Longland Farm, Redwick and 10 large and substantial 6 roomed cottages at Llandeuvad, many cottages and small holdings and rich alluvial marsh land at Whitson, Redwick, Undy, Roggiet and Nash. Sold at The Westgate Hotel, Newport on the 1st and 2nd of December, 1915.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/52	Particulars of sale of the Residential Property called Newton Lodge in the parish of Welsh Newton in the County of Hereford, on Thursday, 22nd of August, 1895.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.

Category	Number	Description	Date	Information	Reason
Auction Catalogue	MCC/CC/3/53	Particulars of sale of The Leys Estate in the Parishes of Ganarew, Whitchurch and Dixton sold circa 1860's.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.

Category	Number	Description	Date	Information	Reason
Auction Catalogue	MCC/CC/3/54	Map accompanyinng the particulars of sale of The Leys Estate in the Parishes of Ganarew, Whitchurch and Dixton sold circa 1860's.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/55	Copy of the particualrs of sale of a Freehold Estate situated in Lower Redbrook called Lower Redbrook Works and used in the manufacture of tin plates, in the parish of New-Land in the County of Gloucester.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/56	2 copies of the particulars of sale of farms, land and accomodation in Gloucestershire including Church Farm and Staunton House, Staunton; Drysdale Farm, English Bicknor and an additional 20 lots, sold on the 8th of June, 1904.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/57	Particulars of Sale of The Cwm Estate, near Monmouth, sold on Monday the 6th of October, 1952.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/58	Particulars of sale of two freehold residences in the centre of Symonds Yat, sold at auction on Tuesday the 12th of August, 1913.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/59	Particulars of sale of the freehold residence known as The Mount, situated on Great Doward Hill in Herefordshire overlooking Symonds Yat. Sold by auction on Friday September the 14th, 1923.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/60	Particulars of sale of Eastbach Court in English Bicknor, 18 miles from Gloucestershire, sold by auction on Tuesday the 12th of December, 1961.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/61	Particulars of sale of Old Letton Court Estate in Herefordshire, sold by auction on Wednesday, the 20th of September, 1911.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/62	Particulars of Sale of the licenced property known as The Royal Albert Inn; Newerne House and 18 acres of Accomodation Pasture Land and 20 fully paid £10 shares in the Lydney Gas Company, sold at aution on Tuesday, the 8th of June, 1920.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/63	The particulars of sale of Clearwell Court Estate, Gloucestershire sold by auction on Saturday the 22nd of June, 1907.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/64	Particulars of sale of freehold farms, mansion and grounds, business premises, accomodation and building lands, villa residences, cottages owned by the late Isaiah Trotter, JP in te areas of Coleford, Berry Hill, Broadwell, Five Acres and Joyford, Gloucestershire, sold by auction on Thursday the 18th of July, 1907.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/65	Particulars of sale of the estate of the late Jas. Straker Esq in the township of Longtown, Herefordshire sold by auction on Tuesday the 5th of July, 1921.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/66	Particulars and plans of sale of The Whitehall Estate in the parish of Hampton Bishop, Herefordshire sold by auction on Wednesday the 12th day of June, 1912.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmoushire ans surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.

Category	Number	Description	Date	Information	Reason
Auction Catalogue	MCC/CC/3/67	Particulars and plan of sale of The Newton Estate in the parishes of Kinnersly, Letton & Eardisley, Herefordshire, Sold at auction on Wednesday the 10th of August, 1910.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/68	Particulars of sale of freehold properties in the parishes of Goodrich and Llangarren for sale by auction on Friday July the 30th, 1915.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/69	Covers of Particulars of sale of properties and land in the parishes of Coleford, Berry Hill, Broadwell, Five Acres and Joyford, Gloucestershire for sale by auction on Thursday the 18th of July, 1907.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/70	Particulars of sale and plan of a freehold estate comprising of Buckholt Wood about one and a quarter miles from the town of Monmouth sold by auction on Thursday, the 2nd of August, 1906.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/71	Particulars of sale with plans of Gaer House Farm and Great Malborough Farm in the parishes of Grosmont and Llangua, Monmouthshire, sold by auction on Tuesday, July the 12th, 1921.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/72	Cover of particulars of sale of the Herrick Settled Estates, Monmouthshire, sold by auction in 1915.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Auction Catalogue	MCC/CC/3/73	Particulars of sale of the Pembridge Castle Estate, Herefordshire, sold by auction on the 2nd of August, 1906.		Information of the sale of properties named	Particulars of sale and auction catalogues from Monmouthshire and surrounding border areas ranging in date from the late 17th century to the 1950's. These have information about house purchases and land exchange which would be better placed with Gwent so people could access them for their research.
Hospital Record	MCC/CC/1/1	Monmouth Hospital Lady Visitors Book (1953 – 1955)		Visitors Book	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/2	Monmouth Hospital Operation Register (1943 – 1954)		Register	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MC/CC/1/3	Book, “The National Health Service Act, 1946”		Book	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/4	Monmouth Hospital Casualty Register (1945 - 1950)		Register	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/5	Monmouth Hospital Out Patients Register (1950 – 1952)		Register	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.

Category	Number	Description	Date	Information	Reason
Hospital Record	MCC/CC/1/6	Monmouth Hospital Operation Book (1911-1943)		Operation Book	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/7	Monmouth Hospital Out Patients Register (1926 -1934)		Register	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/8	Monmouth Hospital Out Patients Register (1934 – 1945)		Register	These are records that contain sensitive information about medical records, procedures and operations. These legally subject to closure periods of a 100 years for public access.Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/9	Monmouth Hospital Register of Operations (1954 – 1969)		Register	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/10	Monmouth Hospital Out Patients Register (1963 – 1981)		Register	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/11	Monmouth Hosptial Treatment Book (1984 – 1986)		Treatment Book	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/12	Monmouth General Hospital Army Pay Register (1941-1943)		Army Pay Register	These are records that contain sensitive information about medical records, procedures and operations. These legally subject to closure periods of a 100 years for public access.Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/13	Monmouth General Hospital Lloyds Bank Statement of Accounts (1939-1947)		Statement of Accounts	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/14	Monmouth General Hospital Goods Received Regsiter (September 1952-March 1955)		Goods Received Register	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/15	Monmouth General Hospital Outpatients Register (1940-1943)		Outpatients Register	These are records that contain sensitive information about medical records, procedures and operations. These legally subject to closure periods of a 100 years for public access.Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/16	Monmouth General Hospital (June 1940-Dec 1940)		Bed Complement Reporting Book	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/17	Monmouth General Hospital Expenditure Register for staff and suppliers (January 1937-November 1939)		Expenditure Register	These are records that contain sensitive information about medical records, procedures and operations. These legally subject to closure periods of a 100 years for public access.Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/18	Monmouth General Hospital Subscription Counterfoil Stubs (October 1940-April 1946)		Subscription Counterfoil Stubs	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/19	Monmouth General Hospital National Provincial Bank Accounts, special appeal account. (May 1945-December 1946)		Special Appeal Account	These are records that contain sensitive information about medical records, procedures and operations. These are legally subject to closure periods of a 100 years for public access. Museum staff would not be able to administer this.
Hospital Record	MCC/CC/1/20	Monmouth General Hospital X Rays Register (September 1946-May 1952)		X Rays Register	These are records that contain sensitive information about medical records, procedures and operations. These legally subject to closure periods of a 100 years for public access.Museum staff would not be able to administer this.
School Records	MCC/CC/2/1	List of pupils from Priory Street School, attending Three Counties Show, 14th of June, 1973.		List	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/2	Letter informing Osbaston School, Monmouth of the relocation of a pupil to another school by the parents.		Letter	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MC/CC/2/3	Temporary Address of pupil at Osbaston School, Monmouth		Address	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/4	Announcement of a Parent Teacher Association Meeting at Priory Street School on Wednesday the 14th of March		Meeting Announcement	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/5	Points of concern raided by a teacher about changes to Osbaston School, Monmouth by the local council.		Points of Concern	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/6	Priory Boys School Gazette from March, 1972		School Gazette	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/7	A letter sent to the Director of the council, raising points of concern from teachers about the change over of Priory Street School to Osbaston Primary.		Letter	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/8	Newspaper cutting from the Monmouthshire Beacon of a letter submitted by Mrs K.M Coates discussing the building of Osbaston School.		Newspaper Cutting	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/9	Newspaper cutting from the Monmouthshire Beacon of a letter submitted by Mrs K.M Coates discussing the building of Osbaston School as a comprehensive.		Newspaper Cutting	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/10	Newspaper cutting from the Forest of Dean Gazette discussing the proposal of the new Osbaston School becoming an open plan school.		Newspaper Cutting	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/11	Newspaper with article about the building of Osbaston School.		Newspaper	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/12	Newspaper cutting discussing sex education programming by the B.B.C for primary schools.		Newspaper Cutting	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/13	A card to acknowledge attendance of Ivor Jones during races held at Monmouth Boys School.		Attendance Card	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/14	Invoice issued to Miss Sarah Morgans for board and tuition for the amount of £10.19.18		Invoice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/15	Invoice issued to Miss Sarah Morgans for board and tuition for the amount of £10.9.11		Invoice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/16	Receipt for payment received from Mr Paul Morgan for the board and tuition of Miss Sarah Morgan for the amount of £10.9.11		Receipt	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/17	Invoice issued to Miss Sarah Morgan for board and tuition for the amount of £9.6.4.		Invoice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/18	Invoice issued to Miss Sarah Morgan for board and tuition for the amount of £18.8.4.		Invoice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/19	Invoice issued to Miss Sarah Morgan for board and tuition for the amount of £20.12.4		Invoice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/20	Invoice issued to Miss Morgan for board and tuition for the amount of £14.1.0		Invoice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/22	Receip for payment to Powles Linen and Woollen Draper Monmouth by Miss Sarah Morgan for the amount of 5 shillings and 6 pence.		Receipt	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/23	Monmouthshire Education Committee letter confirming a teacher appointment for the Priory Street Boys Aided School		Letter	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/24	A bundle of letters from and to Monmoutshire Education Committee and Council regarding various matters about schools in Monmouth between 1970-1973		Letter	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/25	Minutes of the Meeting of the Managers of St. Mary's School held on the 5th of May, 1970.		Minutes	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/26	A bundle of letters from and to Revrend C.P. Willis from Monmoutshire Education Committee and Council regarding various matters about schools in Monmouth between 1970-1973		Letters	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/27	School Log Book for Monmouth Junior Boys School from 1931 to 1965.		School Log Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/28	School Log Book for Monmouth Junior Boys School from 1965 to the school closure in 1973.		School Log Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/29	School Log Book for St. Mary's National Girls School from the 1st of June, 1870 until it's closure on the 30th of September, 1896.		School Log Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/30	School Log Book for St. Mary's Schools from 1885 - 1931.		School Log Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/31	School Minute Book for Monmouth Junior Boys School 1904 -1965		School Minute Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/32	School Minute Book for St. Marys National School 1893 - 1920		School Minute Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/33	School Minute Book Monmouthshire Junior Boys Aided School, 1966 - 1973		School Minute Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/34	School Visitors Book for Monmouth Boys School, 1904		School Visitors Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/35	Cash Book for Buckholt C of E School (1877 – 1893)		Cash Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/36	Monmouth School (Boys), Punishment Book (1907-1926)		Punishment Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/37	Maths Exercise Book, John Nicholas (January 27th 1860)		Excercise Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/38	Maths Exercise Book, John Nicholas (11th December 1857)		Excercise Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/39	Scrapbook with sketches of landmarks in Monmouth town and Monmouthshire (C. 1840's-1860's)		Scrapbook	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/40	"The Red Code", National Union of Teachers publication (1909)		NUT Publication	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/41	Crawshay's 'Fair Copy Notes, Christmas Term (1884)' exercise book		Excercise Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/42	Minutes of Committee, Monmouth National Schools (1860 – 1892)		Minutes	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/43	GAS Manufacture, Distribution and Use. Notes for Teachers. (1921)		Teacher Notes	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/44	3. "Mr Butler's Outline Maps to his Geographical and Biographical Exercises" school book (1834) School Book		School Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/45	3.2 William Butler's "Geographical and Biographical Exercises," school book (1834)		School Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/46	Minute Book for the National School Comittee, Newcastle, Llangattock-Vibon - Avel, Monmouthshire (1825 – 1834		Minute Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/47	"Mangnall's Historical Questions," school book (1838)		School Book	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/48	Dydd Gwyl Dewi (St. David's Day) pamphlet, Welsh Department: Board of Education (January 1914)		St. David's Day Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/49	Monmouth School, The Dedication of the Shrine of Remembrance by The Lord Archbishop of Wales, (November, 1950)		Religious Publication	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/50	Monmouth School For Girls Magazine (July 1957)		Girls Magazine	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/51	Monmouth School for Girls, "Speech Day" pamphlet (June 1957)		Speech Day Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/52	Monmouth School for Girls, "Speech Day" pamphlet (June 1958)		Speech Day Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/53	Monmouth School for Girls, "Speech Day" pamphlet (1959) X2		Speech Day Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/54	Monmouth School for Girls, "Speech Day" pamphlet (1960) X2		Speech Day Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/55	Monmouth School for Girls, "Speech Day" pamphlet (June, 1961) X2		Speech Day Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/56	Monmouth School for Girls, "Opening of Assembly Hall and Speech Day" leaflet (June, 1962) X3		Speech Day Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/57	Monmouth School, "Speech Day" Pamphlet (1961)		Speach Day Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/58	Order of Service in memory of David George Jones (Clerk to the Governors of Monmouth School and Monmouth School for Girls), Nov 1964		Order of Service	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/59	Monmouth School for Girls, "The Opening of the Bridge and Speech Day," invitation card (June 1959)		Speech Day Invitation Card	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/60	Monmouth School for Girls, "The Opening of the Swimming Pool and Speech Day," invitation card (June 1960) X2		Speech Day Invitation Card	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/61	Monmouthshire Education Committee printed regulations regarding the tenure of teachers and allowances to teachers during absences (1950)		Monmouthshire Education Committee regulations	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/62	Monmouth School, "Speech Day" invitation card and programme (1960)		Speech Day Invitation Card	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/63	Annual Report of the Education Board for the Archdeaconries of Llandaff and Monmouth for the year 1848 (printed1849)		Annual Report	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/64	Monmouth Boys' School Titanic Relief Fund Programme of their Grand Concert held at Rolls Hall, (May 1912)		Titanic Relief Fund Programme	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/65	5. Monmouth School For Girls 1892 – 1947 Jubilee Celebrations pamphlet (1947)		Jubilee Celebrations Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/66	6. Newspaper cutting of the Monmouthshire Beacon, of a letter to the Editor about the effect on the poor of having to keep their children at school until in their teens (1904)		Newspaper Cutting	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/67	7. Receipt for £1, 7 Shillings and 6 pence for clothing items and footwear for Miss Lloyd (1799)		Receipt	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/68	8. Receipt of school fees and items for Miss Lloyd (1799)		Receipt	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/69	9. Receipt for £137, 6 Shillings and 5 pence for textiles purchased by George Bromhall Esquire from James Milbourne (1st September 1784)		Receipt	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/70	10. Invoice of school fees and items for Miss Lloyd (1799)		Invoice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/71	11. Invoice and receipt of payment for £17,12 shillings for Ms Morgan to E.J. Gosling for school fees and items (December 1828)		Invoice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/72	12. Monmouth School for Girls, official school uniform itinerary (printed), C. 19th century		Uniform Instructions	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/73	13. Printed leaflet on "Observations on the Construction of School-Rooms" extracted from the Report of the Sub- Committee (1816) to propose a plan for building. On reverse letter to the Central School, London from Reverend Richard Davies of Dixton, Monmouth about proposals to erect a school in Dixton, Monmouthshire (May 1831).		Report	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/74	14. Copy of Will of Wiliam Mountain, of the town of Monmouth, Monmouthshire (17th July 1771)		Will	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/75	15. Monmouth School 350th Anniversary Commemoration Service pamphlet (September 30th, 1964)		Annivesary Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/76	16. Monmouth School Prizegiving Pamphlet (June 1960) X2		Prizegiving Pamphlet	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/77	17. The Royal Drawing Society, drawing examination certificate for Walter Blake (aged 11) of Monmouth Grammar School (June 1909)		Drawing Certificate	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/78	2. The Royal Drawing Society, drawing examination certificate for Walter Blake (aged 12) of Monmouth Grammar School (June 1910)		Drawing Certfcate	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/79	3. The Royal Drawing Society, drawing examination certificate for Walter Blake (aged 13) of Monmouth Grammar School (June 1911)a		Drawing Cerificate	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/80	4. The Royal Drawing Society, drawing examination certificate for Walter Blake (aged 14) of Monmouth Grammar School (November 1912)		Drawing Certificate	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/81	18. Monmouth school Calendar (printed booklet) Summer Term, 1962		School Calendar	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/82	19. 350th Anniversary of Monmouth School commemoration Ball invitation card (July 1964)		Invitation Card	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/83	20. The Worshipful Company of Haberdashers Opening and Blessing of Jones House, Monmouth pamphlet (June 1962)		Opening of Haberdashers Jones House	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/84	21. St. Mary's Sunday School Clothing Club discount card (1934) X2		Clothing Discount Card	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/85	22. Monmouth Festival Choral Concert advertisement card, with Monmouth Choral Society & Monmouth School Choir (July 1958)		Monmouth Festival Adverisement Card	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/86	23. Page from The Monmouthshire Beacon with letter to 'John Bull,' from A. Gallenger on the forthcoming elections (Saturday 14th, November 1885)		Election letter	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/87	24. St. Mary's Church, Monmouth, 'Form of Service' for the Jubilee Thanksgiving Service of the Old Girls of Monmouth School for Girls (1947)		Form of Service for Monmouth School	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/88	25. Monmouth School, "Speech Day" Invitation card (July 1964)		Speech Day invitation Card	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/89	26. Monmouth National School Account for the year 1830		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/90	27. Monmouth National School Account for the year 1831		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/91	28. Monmouth Infant School Account for 1840 – 41		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/92	29. National School Account for the year 1823		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/93	30. Monmouth National Day School Account for the year 1846		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/94	31. Monmouth National School Account for the year ending 1832		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/95	32. Monmouth National School Account for the year ending 1826		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/96	33. Monmouth National School Account for the year ending 1829		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/97	34. Subscribers list to Monmouth National School for the year 1832-1833		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/98	35. Monmouth National School Account for the year 1824- 1825		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/99	36. Monmouth National School Account for the year 1824		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/100	37. Printed notice of a Sermon at St Mary's Church, Monmouth for the benefit of Monmouth National School (1825), includes letter from a parent of the school expressing gratitude for the education received by their children		Printed Sermon	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/101	38. Monmouth National School Account for the year 1828		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/102	39. Monmouth National School Account (1827)		School Account	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/103	40. Monmouth Boys' School Concert programme (December 1909)		Concert Programme	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/104	41. Notice from the Education Department, Union of Monmouth giving notice under the Elementary Education Act 1870 of school provision in Monmouth (12th March 1873)		Education Department Notice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/105	42. Diocese of Llandaff, Diocesan Inspection report of St. Mary's Monmouth Girls' School (1894)		Diocesan Inspection Report	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/106	43. The Grammar School of William Jones at Monmouth Boarding House Licence (1st September 1871)		Monmouth Boarding House Licence	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/107	44. Notice from the Headmaster of Monmouth Boys' school of the unveiling of a memorial to past scholars who fell during the Great War, with a list of names of the fallen (July 1921)		Memorial Unveiling Notice	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/108	45. Monmouth County Council 'Rules of Management' for Monmouth Boys' Church of England Primary School (C. 1953 – 1996)		Rules of Management	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/109	1. Bundle of administrative papers for Monmouth High School (1909 – 1913)		Administrative Papers	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/110	2. Bundle of Certificates of Merit from the reign of King George V and King George VI (C.1910 – 1952)		Bundle of certificates	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/111	3. Sheet of written exercise by James Milbourne (September 4th 1784)		Written School Exercise	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

Category	Number	Description	Date	Information	Reason
School Records	MCC/CC/2/112	4.1. Brooke Bonds Writing and Drawing competition 1st prize certificate (C.1950's)		Certificate	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/113	4.2. Brookes Bond Drawing and Writing Competition entry by George Prickett, (aged 10) Monmouth Boys' School (C. 1950's)		Competition Entry	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/114	5. Monmouth School Roll, Michaelmas Term (1960)		School Roll	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/115	6. Charity Commission document for school funding in the county of Monmouth (2nd June 1893)		Charity Commission Dcoument	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/116	7. The Official Opening of The Monmouth Secondary School document from Monmouthshire County Council Education Comittee (1967)		School Opening Document	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/117	8. Monmouthshire County Council Architech't's buillding plan for Abercarn West End Primary School (1970)		School Building Plan	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/118	9. Monmouthshire County Council Architect's building plan for Osbaston Junior School, Monmouth (1971)		School Building Plan	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/119	10. Monmouthshire Countcy Council Architect's building plan for proposed new school at Osbaston, Monmouth (C. 1972)		School Building Plan	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/120	11. Welsh Education Office, Cardiff, Circular, St David's Day 1972 "The Visial Arts in Wales Today."		Welsh Education Office Circular	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/121	12. Monmouthshire County Council Architect's building plan for Osbaston Junior School, Monmouth (1971)		Building Plans	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/122	13. Bundle of notes from Monmouthshire Education Committee relating to building.		Building Notes	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/123	Plans for Osbaston Junior School, Monmouth (C. 1971)		Plans for Osbaston Junior School	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/124	14. Title Deed by Ms Catherine Marriott of The Buckholt School, for grant of a perpetual annual rent charge of £10 as an endowment in aid of the funds of the school (23rd December 1857)		Endowment for School Fund	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.
School Records	MCC/CC/2/125	15. Roll of names from Monmouth School for Girls (C.1970/1980)		Roll of Names	These are public records that contain information about school issues and children. They also contains children's name and address information. Many are also subject to a closure period of access and Gwent would be able to regulate this.

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Collections Development Policy

MonLife Heritage Museums

2024-2029

Museum, Caldicot Castle, Chepstow Museum,
Shire Hall Museum, Monmouth (*formerly Monmouth Museum / Nelson
Museum and Local History Centre, Monmouth*)

Name of museum:

MonLife Heritage Museums

comprising of:

Abergavenny Museum, Caldicot Castle Collection, Chepstow Museum, Shire Hall Museum, Monmouth (formally Monmouth Museum / Nelson Museum and Local History Centre, Monmouth)

Name of governing body:

Monmouthshire County Council

Date on which this policy was approved by governing body: 29/11/23

Policy review procedure:

Museums staff will review the policy annually. Unless there are any significant changes to be made it will be renewed and approved by the governing body in line with Museum Accreditation timeframes.

The collections development policy will be published and reviewed from time to time, at least once every five years.

Date at which this policy is due for review: January 2025 (Internal review)

Welsh Government Culture Division will be notified of any changes to the collections development policy, and the implications of any such changes for the future of collections.

1. Relationship to other relevant policies/plans of the organisation:

1.1. The museum's statement of purpose is:

Statement of Purpose for MonLife Heritage Museums 2024- 2029

We have a 10-year Heritage Strategy 2022-2032 with a clear set of vision, mission and goals, which we follow within our annual Heritage and Culture Delivery Plan:

The Management of all heritage assets within MonLife to enhance the vibrancy of Monmouthshire, deliver inspirational and inspiring experiences and promote a deeply rooted sense of place.

- **Goal 1:** Contribute to the delivery of both the Council's key policy objectives and Welsh Government Priorities – including the Programme for Government, the Well Being of Future Generations Act, the Anti Racist Wales action plan and Curriculum for Wales, in order to deliver excellence at our sites, whilst including tackling social injustice, climate change and promoting our service for everyone.
- **Goal 2:** Build a future focused, resilient business model for MonLife heritage which is competitive and an exemplar of sustainability.
- **Goal 3:** Create county-wide engaging, quality, impressive and interconnected experiences which inspire passion, learning and exploration of collections, the built environment and the wider landscape, bringing our heritage to life.
- **Goal 4:** To engage a wide range of audiences, making the heritage physically and intellectually accessible for everyone, and for future generations.
- **Goal 5:** Ensure that, colleagues, volunteers and audiences are able to co-produce the future of MonLife Heritage ensuring that the stories which are presented, together with their significance, is understood by all and generates a real sense of pride and wellbeing.
- **Goal 6:** Build strong and lasting relationships with stakeholders and the communities in which our sites are based, to engender a shared responsibility for our heritage and develop a way to co-produce the presentation of this.

We sit under the Service Grouping of MonLife which has its own overarching Statement of Purpose:

MonLife Statement of Purpose:

Our purpose is to help build sustainable and resilient communities that support the well-being of current and future generations in Monmouthshire, which is a shared purpose with our public service board partners, and this is at the heart of everything we do.

We contribute to delivering the Council's well-being objectives, which align to the Public Service Boards objectives, as set out in the Community & Corporate Plan (2023-2028). We are also seeking to align closely with the emerging Marmot principles. The specific priorities we contribute to are:

MCC Purpose	To become a zero-carbon county, supporting well-being, health, and dignity for everyone at every stage of life
MCC Well-being Objectives	Fair place to live where the effects of inequality and poverty have been reduced
	Green place to live and work with reduced carbon emissions, making a positive contribution to addressing the climate and nature emergency
	Thriving and ambitious place where there are vibrant town centres, where businesses can grow and develop
	Safe place to live where people have a home and community where they feel secure
	Connected place where people feel part of a community and are valued
	Learning place where everybody has the opportunity to reach their potential
Gwent PSB Well-being Plan 2023-28 Objectives	We want to create a fairer, more equitable and inclusive Gwent for all
	We want a climate-ready Gwent, where our environment is valued and protected, benefitting our well-being now and for future generations

The Purpose of MonLife is to deliver high quality customer experiences and encourage more visitors to the Monmouthshire area, supporting resilient and active environments to enhance and showcase the rich and diverse opportunities for people to enjoy.

Within MonLife's Business Plan our activities are grouped under three overarching actions. All our activities within MonLife Heritage Museums meet one of these actions

MonLife Heritage's three actions:

- To ensure we have a resilient and sustainable Heritage and Culture Service which provides our residents and visitors with high quality opportunities to engage with our culture and history.
- Provide a new cultural offer incorporating the Monmouth Museum within Shire Hall
- Deliver a high quality formal and informal learning and engagement service that is relevant to the needs of our audiences.

- 1.2.** The governing body will ensure that both acquisition and disposal are carried out openly and with transparency.
- 1.3.** By definition, the museum has a long-term purpose and holds collections in trust for the benefit of the public in relation to its stated objectives. The governing body therefore accepts the principle that sound curatorial reasons must be established before consideration is given to any acquisition to the collection, or the disposal of any items in the museum's collection.
- 1.4.** Acquisitions outside the current stated policy will only be made in exceptional circumstances.
- 1.5.** The museum recognises its responsibility, when acquiring additions to its collections, to ensure that care of collections, documentation arrangements and use of collections will meet the requirements of the Museum Accreditation Standard. This includes using SPECTRUM primary procedures for collections management. It will take into account limitations on collecting imposed by such factors as staffing, storage and care of collection arrangements.
- 1.6.** The museum will undertake due diligence and make every effort not to acquire, whether by purchase, gift, or bequest, any object or specimen unless the governing body or responsible officer is satisfied that the museum can acquire a valid title to the item in question.
- 1.7.** The museum will not undertake disposal motivated principally by financial reasons.

2. History of the collections

2.1 Abergavenny

The Museum was founded on 2nd July 1959. The idea for a museum was around from as early as 1903 when it was discussed and minuted by the Abergavenny Free Library Committee. At this meeting permission was given for the library to begin collecting objects. These collections remained at the library until the 1940s when it was said that they were disposed of. The demolition of the historic buildings in Tudor Street and Castle Street during the 1950s once again made people aware of the need for a museum. Alfred Jackson addressed the Rotary Club on 22nd October 1957 and a committee was formed. Alfred and Ernest Jackson and Duggan Thacker led a group of enthusiastic volunteers and the Museum opened on 2nd July 1959.

2.2 Caldicot

When the Chepstow Rural District Council purchased Caldicot Castle from the Cobb family in 1963, they also acquired a quantity of furniture, fittings and other decorative objects which the family has used to furnish the Castle while it was their home (from the 1880s - 1940s). The "Cobb Collection" also included a considerable costume collection, with some fine examples of men and women's 18th century dress and items associated with HMS Foudroyant, a major area of interest for 2 generations of the Cobb family. More recent collecting included archaeological material and social history items related to Caldicot and the surrounding villages.

2.3 Chepstow

Chepstow Museum was established by the Chepstow Society in 1949. The Society itself was founded in 1948 and immediately began collecting with a view to opening a museum. As an organisation which concerns itself with all aspects of the local environment, the collections included some natural history specimens as well as material relating to the history of the town and district and to the everyday and working lives of its inhabitants. The premises occupied by the Museum were limiting - essentially one room above the medieval town arch which spans the High Street. Lack of space and adequate storage facilities eventually led to the decision by the Society in the 1960s to deposit the greater part of the Museum's paper collections in the County Record Office. While this included documents, the deposit also included a substantial quantity of "ephemera" - posters, programmes, billheads etc. At the same time, the large collection of antiquarian and other reference books of local interest were given to the Chepstow Library on condition that they remained in the town. The Chepstow Society transferred the Museum and its collections to the care of Monmouth District Council in 1976.

2.4 Monmouth

The Nelson Museum was opened in April 1924, following the bequest to the town of Monmouth of Lady Llangattock's Nelson collection on her death in 1923. The Nelson collection comprises mainly the material bequeathed by Georgiana Rolls, Lady Llangattock (d.1923) who was perhaps the foremost collector of 'Nelsoniana' of her time. Her wealth enabled her to obtain some of the prime Nelson items which came onto the market, including his fighting sword and an important range of manuscript material, including autograph letters, official letterbooks and ships' logbooks.

In 1969 the museum was moved to the Old Market Hall, Monmouth, at which time a local history display was added.

The local history collections relating to Monmouth and the surrounding area have as their foundation the archives of the old Borough of Monmouth, which ceased to exist in 1974.

In 2021, the opportunity was taken to consider its long-term future. As a result, the decision was made to bring Monmouth Museum into Shire Hall, Monmouth to create one new, sustainable museum offer.

Shire Hall Museum is work in progress. We are increasing the displays within the building and will be carrying out some minor building improvements, including new museum storage to support this. These works are being funded by Monmouthshire County Council and supported by grant aid from Welsh Government.

Our long-term plans are to adapt the building to allow us to better tell Monmouth's stories and to redisplay our collections, including the Nelson collection, in an exciting, accessible and engaging way. The plans are currently being developed following successful development phase funding from the National Lottery Heritage Fund.

3. An overview of current collections

3.1 Abergavenny

Since Abergavenny Museum opened in 1959, it has accepted over 27,000 accessions.

The museum possesses over 5,000 photographs of Abergavenny and the surrounding district. These include two important municipal collections of views of the medieval and Elizabethan areas of the town which were demolished under slum clearance schemes between 1957 and 1972. These represent the only record of many of the buildings demolished and have been published in a volume entitled *Vanished Abergavenny*.

The museum's social history collections are mainly comprised of material reflecting the history and way of life of the town and surrounding district. There are particular emphases on rural life, agriculture and its associated industries and domestic and working life. Particularly significant collections include the contents of a complete Welsh kitchen c.1890, a saddler's shop c.1910-1930 and Basil Jones grocer's shop c.1948-1950 (the Basil Jones Collection totals some 1314 items). The museum also houses the nationally important archive of the Father Ignatius Memorial Trust. In addition, the museum maintains collections of books and documents which supplement and illustrate these themes.

As a result of an intensive programme of archaeological excavation between 1962 and 1973 and a further season in 1986, the museum houses extensive and very significant collections of archaeological material ranging from the Mesolithic to post-Medieval. The collections produced by excavations of the Roman fort of Gobannium are of particular importance. The following is a summary of the museum's archaeology holdings in terms of standard museum boxes (40cm x 30cm x 10cm).

General prehistoric collection (published) - 2 boxes

Flannel Street and Castle Street, 1962-1969 (Roman fort) - 30 boxes

Castle Street Orchard Site 1972-1973 (Roman fort) - 52 boxes

19 Cross Street 1986 (Roman fort and vicus) - 17 boxes

Roman metalwork from the above sites - 4 boxes

Demolition Finds 1962-1972 (all periods) - 5 boxes

Other sites (all periods) - 20 boxes

Total: 130 boxes

Recent funding programmes have allowed the museum to enhance its archaeological collections by purchasing items of Treasure via the Portable Antiquities scheme. These include several bronze axe hoards featuring south Wales socketed axe heads found by metal detectorists in the communities around Abergavenny.

The museum holds around 900 individual items of costume. These include an 18th century open robe and full Regency female wedding outfit. The collection is particularly strong in women's costume of the late 19th century, containing many well-preserved full outfits that illustrate the changing fashions of the period. The collection also contains a considerable collection of children's clothes and underwear from the 19th century.

Abergavenny museum also holds a collection of Welsh costume and textile which is of significance. The most important is a complete Welsh costume donated by Llanover school, possibly commissioned by Lady Llanover, dating between 1840-1900. The museum collection holds other items associated with Lady Llanover and early eisteddfodau.

The museum has a small natural history collection, but does include some star objects of local importance, including “Whisky” the only surviving taxidermy example of a turnspit dog. There were several other items recognised during the 2014 “Linking Natural Science Collections in Wales” collections review as having historic, aesthetic, social or educational value including coal measures fossils, holy rhubarb leaf, and powder horn with Waterloo engraving.

Many of the items in Abergavenny museum’s collection have links to empire, slavery and colonialism, which have been recognised in a recent report funded by Welsh government. Items of significance include letters from John Jarett sent from estates in St Vincent and Dominica between 1824-1828. The letters provide evidence of the number of people enslaved on the estates, how they were treated and Jarett’s own opinions towards them and emancipation. Other items are linked to the products of enslaved and indentured labour including tea cups and sugar tongs.

3.2 Caldicot

The majority of Caldicot Castle’s collection consists of items that belonged to the Cobb family when they lived in the castle from the 1880s-1940s. This includes furniture, fittings and other decorative objects which the family has used to furnish the Castle while it was their home (from the 1880s - 1940s).

The “Cobb Collection” also included a considerable costume collection, with some fine examples of men and women’s 18th century dress believed to have been brought with the Cobb family when they moved to the Castle from Oxfordshire. Highlights include a silk polonaise dress and “moire” embroidered silk male wedding suit. There are also examples of 19th century dress and two 1930s dresses marking the end of the Cobb’s residency in Caldicot Castle.

The most significant item of the Cobb’s collection is the 18th century gentleman’s dressing gown, known by the Anglo-Indian word, Banyan, an informal coat popular with wealthy European gentlemen. The outer fabric is a blue green floral silk damask woven in China in about 1700. It is the lining of the Banyan which gives its significance, having been cut from a woven silk textile from Assam in north-east India. It is one of a group of similar textiles now known as *Vrindavani Vastra* and only about 20 pieces of this type of textile survive today, in collections around the world. The textile depicts dramatic scenes from Krishna’s life and avatars of Vishnu in strips of motifs woven in still vibrant colours on a dark background. The Banyan is believed to have reached the Cobb collection via JR Cobb’s wife, Emily Powys de Winton whose grandfather and great uncle both made their fortunes with the East India Company. Emily was married to Joseph Richard Cobb had purchased the Castle to restore it in 1885. The Banyan is stored at Chepstow Museum where more stable environmental conditions for its long-term care can be achieved.

Another aspect of the Cobb collection reflects a major object of interest of the two generations of Cobbs - HMS Foudroyant, both the original, Nelson’s flagship, which the Cobbs rescued and restored, and its successor which was used as a training ship on which a number of local boys served. Large objects from the original Foudroyant include the ship’s figurehead and a cannon.

Smaller items include objects made from salvaged materials after it was wrecked. This core collection became the nucleus of the Museum's collections.

In addition to the core collection there is a small collection of social history material of local interest, relating to Caldicot and the surrounding villages, including photographs as well as paper material and object collections.

Archaeological material includes Roman pottery from the Caldicot kiln site, finds from the Severn estuary and material recovered from the Castle itself during maintenance work. Excavated material of significance, has come from the "lake site" in Caldicot Castle's Country Park. This waterlogged site produced a large quantity of worked wood, as well as environmental evidence, bone, some metalwork and pottery.

Natural History collections of Caldicot castle include some specimens that are of local importance including locally collected whale baleen for a whale stranded in Sudbrook in 1925, fossils, birds, and mammals, while others may have some educational value.

We acknowledge that the collections at Caldicot Castle are not as well interpreted as those in our other museums. This is largely due to the conditions at the castle not being as suitable for the display of museum objects. We are looking at ways of increasing the presence of collections at the castle.

There are 1789 collections on Caldicot's 2006 Modes catalogue, however future inventory work is required to confirm the full size of Caldicot's collections (see Documentation Plan).

3.3 Chepstow

Chepstow Museum's collections are predominantly of local and social history, 18th 19th and 20th century material. The main emphasis is on items that relate specifically to Chepstow and the surrounding district, either in their production, use, origin, ownership or subject matter.

Works on paper include a very good collection of topographical prints. Chepstow, Tintern and the Lower Wye Valley were popular destinations for artists and tourists from the late 18th century. Chepstow Museum has been able to build a significant collection relating to the Wye Tour fashionable in the late 18th and early 19th century which brought artists and writers as well as tourists to the Wye Valley earning it the accolade of the "birth of tourism" in Britain. Thanks to a National Lottery Heritage Fund Collecting Cultures grant the museum now has original artworks by significant landscape artists of the day, - watercolours and drawings, as well as prints, printed tour books and manuscript tour journals. A recent addition is a watercolour by JMW Turner of Chepstow Castle, purchased with grant aid.

There is a good, but not fully comprehensive collection of Monmouthshire maps. Original copies of the local newspaper, the Chepstow Weekly Advertiser, are held for the majority of its life (1855-1902). These are available on microfiche for research as is microfilm of the remainder of the run 1903-1916.

"Ephemera", mostly printed material, relating to many aspects of Chepstow life forms a large part of the paper collections (some of these are complemented by large photographic collections). This includes items related to:

- 19th century election posters, traders billheads and public notices
- Chepstow Castle pageants and fetes posters and programmes,
- the Severn crossings,
- the search in Chepstow for manuscripts by Francis Bacon that would prove he "wrote Shakespeare's works" around 1910;
- plans and blueprints for ships, bridges etc built by Finchs - the local shipbuilding and engineering company,
- the making of the film Ivanhoe by the Imperial film company around Chepstow in 1913,
- advertising material (c1900 - 1960) from a Chepstow shoe shop,
- collections of several local printers' workshops.

A large photographic collection of locally relevant material, including, ship and bridge building and other local business and industrial enterprises. Contemporary recording of changes to the locality and notable events is another aspect of these collections.

Our costume comprises mainly 19th and 20th century men and women's material with local connections. This collection was greatly enhanced by the acquisition of the "Edgar collection" - a large quantity of costume (in addition to a wide range of other items, - the Edgars were active in many aspects of Chepstow life) from the Edgar family home. Continuously occupied since the 1890s, Robert Edgar was a tailor and outfitter in Chepstow and a number of items carry the business label. The highlights of the Edgar collection are the material swatches and samples and other accessories of his trade which provide a huge amount of detailed information on fabrics, costs and the garments made. Costume belonging to members of the family, from the 19th century onwards, was also collected.

Objects and furniture include items that are not specifically local in terms of production and were in widespread use in the 18th, 19th and 20th centuries, but have a local relevance because of their ownership and illustrate the way people lived in the area.

Of more specifically local interest are the items relating to aspects of the town's past industrial and commercial life and people's education and leisure activities. These include:

- a notable collection of longcase clocks by Chepstow makers,
- tools and models from the shipyard/bridge works,
- products from the industrial brush manufactory; wine jars from local wine and spirit merchants,
- equipment and furnishings from a long-established hairdressing business,
- salmon fishing equipment including a stop-net boat,
- items produced or customised by other local businesses, shops, dairies etc,
- sporting trophies and medals,

The history of the museum building itself has also influenced the collections. As the local hospital from 1921 to 1976 (and during the First World War, a Red Cross Auxiliary Hospital) furniture and medical equipment used on the premises has been actively collected, as well as collections of instruments and other medical items from surgeons who worked there. There is also material from the other local hospitals in Chepstow.

"The Beachley Collection". A large body of material was given to Chepstow Museum by the Army Apprentices College at Beachley, Chepstow, when it closed in 1994. Material transferred to Chepstow Museum was confined to that relating to the history of the College (which had been established some 70 years), and to the boys while they were at the School itself. This is a

large body of material, including, photographs, uniform, objects - apprentice pieces, trophies etc; paper - school magazine, programmes, posters etc.

The archaeology collections have grown considerably as the results of local excavations from the 1970s onwards have been processed for publication and deposited in the museum. From within the town itself the majority of the material is medieval and later. Excavations on Thornwell Farm prior to its development for housing, have given us late prehistoric - Romano British settlement material and some prehistoric burials.

Natural history material collected by the Chepstow Society form part of the collections including a small number of fossils birds' eggs, and stuffed animals. Some specimens are of local importance including and geological specimens from the Severn Tunnel, he locally collected butterflies (Lepidoptera) and whale baleen and vertebrae of a whale which was washed up on the Severn shore at Sudbrook near Chepstow, Others have aesthetic, historical or educational value, including the more recently collected entomological watercolour illustrations by Georgiana Ormerod.

Many of the items in Chepstow Museum's collection have links to empire, slavery and colonialism, which have been recognised in a recent report funded by Welsh government. Items of significance include items related to the Piercefield estate, which was purchased in 1740, by Colonel Valentine Morris and later developed by his son, also named Valentine. The Morris family were plantation owners in Antigua, and the labour of the people they enslaved made it possible for the young Valentine Morris to create a network of walks along the edge of the Wye Valley with spectacular views from the viewpoints he constructed, which made Piercefield famous. Piercefield estate was later brought in 1802 by Nathaniel Wells. He was both the son of a plantation owner and an enslaved woman, and an owner of enslaved people himself. He was a prominent person in the local area and became Britain's first Black sheriff. Other items are linked to the products of enslaved and indentured labour including teacups and sugar tongs. Chepstow Museum's collection also has links to colonialism and empire via the records of local ship building enterprises. Colonial attitudes are also depicted through collections related to local "minstrel" performances and depictions of blackface.

There are over 18,000 items in Chepstow's collection. This is the number of entries on our Modes Collections Management System. However, this number is likely to be much higher as all items from the collection are not fully catalogued and there is a significant accession backlog.

3.4 Monmouth

3.4.1 Nelson

The Monmouth collection is one of three large public collections of Nelson material in Britain, the others being in the National Maritime Museum, Greenwich, and the Royal Naval Museum, Portsmouth. Recent assessment has identified that Monmouth's Nelson collection is are of national and international importance. Their significance lies both at the individual and the collective level.

The collection can be roughly broken into four categories: firstly, personal items belonging to, or associated with Nelson; secondly, commemorative material produced during his lifetime; thirdly, commemorative material produced since his death; and fourthly, general naval or social history material relating to the period but with no direct Nelson connection. The collection

includes many fake or dubiously attributed relics and mementoes which have been in production since before his death.

The Nelson collection is extensive in scope and varied in the materials and mediums of its items. The collection is particularly strong in items exploring Nelson's relationship with women. Unique highlights of this collection include Nelson's fighting sword and the swords of two enemy admirals surrendered at Trafalgar (including the overall commander of the Franco-Spanish fleet, Admiral Pierre-Charles Villeneuve); Nelson's letters to his wife, Frances; and the last image created of Nelson before the loss of his right arm. Especially strong categories of the collection include ceramics, silverware, and the extensive set of manuscript documents.

There are approximately 3500 items in the Nelson collection. The collection is documented according to object type (silver, ceramic, costume, prints, etc) and is currently being inventoried.

3.4.2 Local History

The material in this archive dates mainly to the 19th century and before, and includes council minutes, court records (quarter sessions, Court of Record, Hundred Court), election records, fiscal records, and a mass of receipts, vouchers and other ephemera from council routine. This local archive is reinforced by a local history reference library, a newspaper archive (Monmouthshire Beacon, 1837 – 1963, and Monmouthshire Merlin 1829 – 1891), and collections of photographs, paintings, prints and maps.

A special collection within the local material relates to the Rolls family, who owned the local Hendre estate and were closely involved with Monmouth. The material is mainly photographic, covering the late 19th/early 20th century period when the family of John Allan Rolls (Lord Llangattock from 1895) and his wife Georgiana (founder of the Nelson Museum) was at the height of social and economic fortune. A significant proportion of the collection is concerned with the Honourable Charles Stewart Rolls, co-founder of Rolls-Royce Motors Ltd., recording his exploits in balloons, early aeroplanes and motor cars.

The museum's object collection relates to the social history of the town and surrounding area. Because of the relatively late development of the local history museum (from 1969), and the emphasis upon the local archives as the basis for that museum, Monmouth's collection of social history objects is limited, in comparison with Chepstow and Abergavenny.

Monmouth Museum also has a limited archaeological collection. Although archaeological investigation of the town has been carried out over many years, particularly by the Monmouth Archaeological Society (M.A.S.), the bulk of excavated material and information remains in the hands of the excavators. Many of these excavations took the form of an intense series of rescue digs in the face of development, during which the importance of the archaeology surviving beneath the modern town was demonstrated. A major collecting challenge potentially facing the museum in the future exists in dealing with this huge backlog of archaeological material. MonLife Heritage Museum service currently does not have financial or staff resources to provide appropriate care of and access to this collection.

The textile collection at Monmouth is small, but contains the Monmouth cap, which is a significant object within the collection. The cap is believed to date from the 16th century and be the only known original example of the knitted Monmouth cap.

Some of the items in Monmouth's collection have links to empire, slavery and colonialism, which have been recognised in a recent report funded by the National Lottery Heritage Fund. Items include links to colonial conflict, especially items related to the Second Boer war. There are other items that tell the story of emigration from Monmouth to the colonies. Other items are linked to the products of empire, many produced through enslaved and indentured labour including tea buyers and sellers and a 1924 account book of a trader who specialised in the sale of groceries and luxury goods.

There are over 12,000 items in Monmouth's collection. This is the number of entries on our Modes Collections Management System. However, this number is likely to be much higher as all items from the collection are not fully catalogued and there is a significant accessioning backlog. Inventory work of Monmouth's collection is currently in progress funded by the National Lottery Heritage Fund.

4. Themes and priorities for future collecting

4.1 Themes and priorities for all our sites

4.1.2 Inclusive Collections

One of our future collecting priorities is to collect items that enable us to tell more diverse, representative, and inclusive stories within Monmouthshire. This will be informed by our current community engagement work being carried out across all three Monlife Museum sites which will help to identify the stories that are important to our communities. The community engagement will also enable us to recognise gaps in our collections.

This work will take place in 2023/4 as part of ongoing projects, and while community engagement will always be at the heart of our museum service, the current, concentrated approach will inform specific and targeted areas of future collecting.

4.1.3 Archaeology

Due to limitations on the size of storage space available at our sites and very limited funding for conservation, decisions to accept deposits of archaeological archives found in Monmouthshire will be made on a case-by-case basis. Acceptance of archaeological archives will be made with reference to the following documents:

- Monmouthshire Museums: Guidelines for the preparation and deposition of archaeological archive
- National Panel for Archaeological guidelines in Wales (2019) "Archaeological archive: selection, retention and disposal guidelines for Wales."

4.1.4 Portable Antiquities Scheme

We will continue to work with colleagues at Amgueddfa Cymru to accept objects as defined in the Treasure Act (1996) which are offered to the MonLife Heritage Museums via the Portable Antiquities Scheme. Decisions of whether to acquire items will be based on assessment of their significance within the local area, engagement potential, research interest and representation of items already in MonLife's collections and on the resources available. The museum service consists of small museums with a wide remit and does not

have any specialist curators in these areas and so are not able to accept items of Treasure for their research value alone. The museum service does not have a specific budget to fund acquisitions of Treasure and accepts that this may be a limiting factor.

4.2 Abergavenny

Abergavenny Museum collects items related to the history of Abergavenny and the surrounding area.

The following have been identified previously as areas of focus:

- Items which tell the story of the 20th and 21st century in Abergavenny and the surrounding area.
- Works of art by local artists depicting local scenes
- Items associated with Capel y ffin, Llanthony Abbey and the Llanthony Valley.

Currently at Abergavenny we will not look to actively collect artefacts. The lack of storage space and capacity amongst the team has led us to conclude that the responsible course of action is to collect only on a limited and passive basis.

4.3 Caldicot

Caldicot Castle collects items related to the history of Caldicot and the surrounding area.

- Those that tell the story of the 20th and 21st century in Caldicot and the surrounding area

Currently at Caldicot Castle we will not look to actively collect artefacts. The lack of storage space and capacity amongst the team has led us to conclude that the responsible course of action is to collect only on a limited and passive basis.

4.4 Chepstow

Chepstow Museum collects items related to the history of Chepstow and the surrounding area.

The following have been identified previously as areas of focus:

- Items, which tell the story of the 20th and 21st century in Chepstow and the surrounding area."

Currently at Chepstow Museum we will not look to actively collect artefacts. The limited storage space, accessioning and cataloguing backlog, and capacity amongst the team has led us to conclude that the responsible course of action is to collect only on a limited and passive basis.

4.5 Monmouth

Shire Hall Museum, collects items related to the history of Monmouth and the surrounding area.

Monmouth Museum is currently moving into the Shire Hall. Subject to funding this work will be completed around 2027. We are undertaking consultation work with our communities and our future collecting priority is to collect items that enable us to tell more diverse, representative and inclusive stories that are related to the history of Monmouth. These themes will be identified through a focus on community engagement and internal research to identify themes currently underrepresented in our collections 2023/4.

In addition the following have already been identified as an areas of focus:

- Those that tell the story of the 20th and 21st century in Monmouth and the surrounding area
- Monmouth's current collection is currently very document and photograph heavy and so collection of artefacts will also be prioritised.

4.6 Nelson

As part of the Shire Hall redevelopment project research is currently being undertaken into our Nelson collection, the stories it tells and any relevant gaps within the collection. Priorities for any future collecting within the Nelson collection will be identified in 2024 in light of this work.

4.7 Natural History

We will not collect biological or geological material as we do not have the inhouse expertise to make meaningful decisions relating to these materials. We will signpost any offers of items to Amgueddfa Cymru. We are aware that this means a potential gap in collecting for South East Wales.

4.8 Definition of terms relating to the collection:

- 4.8.1** The basic principle for accepting artefacts is that they should relate to the town and local area surrounding each museum i.e. they should contribute to the story of Monmouthshire.
- 4.8.2** Local area is considered to be any area that sits within the county of Monmouthshire as it stands in January 2024. However the county border of Monmouthshire has changed over time and we hold in our collections items that may currently sit outside the county. There are also items, which due to the historical landscape may form part of a town's story even though they lie outside the town, and in some cases in a different county or even country. It is presumed that we will continue to collect such items if they relate to an existing collection, but any such acquisitions should be discussed with the appropriate museum. Section 7 already deals with this.
- 4.8.3** An object is considered to relate to the town and local area if:
- It was produced/made in the area
 - It was used in the area by a named person or at a named place.
 - It originated from the area – i.e. was part of a local business, organisation or the built heritage e.g. a cornflake packet from Basil Jones or a fireplace from a local building. NB: This is not a reason on its own to collect it. There should be other evidence of local association alongside.
 - Ownership – a named person with an association to the area owned it. NB: This is not a reason on its own to collect it. There should be other evidence of

local association alongside eg the item illustrates the owners life connected to Monmouthshire.

- Its subject matter represents the locality e.g. a painting, poem or piece of music relating to Chepstow Castle. It should either be a work of artistic merit in its own right, or by an artist of note, or it could be a work more important for its content and topographical detail than its artistic worth or authorship.

4.8.4 There are other items that do not fit into the above categories but may be considered for inclusion:

- It illustrates the way people lived in the area. NB: This is not a sufficient reason to collect new items. Whilst in the past it was deemed sufficient, now it is important for museums to collect the stories surrounding the object about the people who owned, used or made it, and what makes it part of (in our case) Monmouthshire's story. However, it may be enough to justify retention depending on certain factors, e.g. condition, context in the collection and suitability for display.

4.9 Consideration should also be given to whether there is an existing representation of it in the collection. For example it would be appropriate in most cases for only one example of an item to be collected and only replaced if a better example, for example a paper item in better condition.

5. Themes and priorities for rationalisation and disposal

Responsible, curatorially-motivated disposal takes place as part of a museum's long-term collections policy, in order to increase public benefit derived from museum collections. Our approach to rationalisation and disposal is that it will be motivated by curatorial reasons only and we will not undertake disposal motivated principally by financial reasons. Our full disposal procedures are listed in section 16.

- 5.1** The museum recognises that the principles on which priorities for rationalisation and disposal are determined will be through a formal review process that identifies which collections are included and excluded from the review. The outcome of review and any subsequent rationalisation will not reduce the quality or significance of the collection and will result in a more useable, well managed collection.
- 5.2** The procedures used will meet professional standards. The process will be documented, open and transparent. There will be clear communication with key stakeholders about the outcomes and the process.
- 5.3** Having had strong Collecting Policies in place for some time, the collections contain, in the main, items which are relevant to our collecting areas. However, there are some items from the early days of the museum that now sit outside our collecting policy.

Our themes and priorities for rationalisation disposal are those objects that are not considered to have relevance to Monmouthshire and its history.

The 2022-2022 review of our collections funded by the National Lottery Heritage Fund largely focused on Abergavenny's collections due to its more complete cataloguing systems. Future disposal will prioritise Chepstow and Monmouth's collections. We are also in the process of reviewing our bulk archaeological collections which is another priority area of focus.

- 5.4** Any items in our collections which are part of a covenant or bequest need to be considered separately. For example, items that were part of the original Chepstow Society collection.

6 Legal and ethical framework for acquisition and disposal of items

- 6.1** The museum recognises its responsibility to work within the parameters of the Museum Association Code of Ethics when considering acquisition and disposal.

7 Collecting policies of other museums

- 7.1** The museum will take account of the collecting policies of other museums and other organisations collecting in the same or related areas or subject fields. It will consult with these organisations where conflicts of interest may arise or to define areas of specialism, in order to avoid unnecessary duplication and waste of resources.

- 7.2** Specific reference is made to the following museum(s)/organisation(s):

Abertillery Museum
Amgueddfa Cymru – National Museum Wales.
Brynmawr Museum
Dean Heritage Museum
Gloucester City Museum & Art Gallery
Gwent archive
Herefordshire Museums
National Library of Wales,
Newport City Museum & Art Gallery
The Usk Rural Life Museum
The Castle & Regimental Museum, Monmouth
Torfaen Museums Trust
Tredegar Museum
Y Gaer, Brecon

MonLife Heritage also recognise the role of a distributed national collection in Wales and will make decisions surrounding the acceptance of items into our collections taking this into account.

8 Archival holdings

All of the museums hold and acquire material that is archival in nature, for example documents and photographs – in paper-based and digital format. In many cases these are associated with artefacts. There are cases where it is the archive only that we hold, these are usually historic collections.

In the case of current and future offers of archival material we will consult Gwent archives Collections Policy (2021), which defines “*archives as any media in any format which are generated by an organisation or individual during the course of their business activity.*” Gwent Archives accepts documents in the following formats:

- *Manuscript documents*
- *Typescript documents*
- *Digital records*
- *Photographic*
- *Maps and plans*

The archives which Gwent Archives collects falls into the following areas:

- *Records of past and present local authorities and statutory bodies*
- *Public records offered to the archives under the terms of the public records act 1958*
- *Records of organisations, businesses, individuals, societies, public and private institutions, and other activities relevant to the history and life of the Gwent area.*

Consideration will be given to the appropriateness of MonLife’s museums holding the items or them being offered to Gwent Archive. We will also consult with Gwent Archive to review some of the historical archives we hold to determine the most appropriate organisation to continue to provide access to and care of these materials. This will be outlined in our Collection’s documentation plan.

9 Acquisition

9.1 The policy for agreeing acquisitions is:

Decisions for agreeing acquisitions are made by our Collections team and the Museums and Arts Manager at quarterly Collection acquisition meetings. In exceptional circumstances decisions will be made surrounding the acquisition of an item outside of this timeframe by the Collections Management Officer and/or the Community Museums Curator and/or the Museums and Arts Manager. The basic principle for accepting artefacts is that they should relate to the town and local area surrounding each museum. Further decisions are made based on the care, storage and documentation needs of each item. If an item is available to purchase discussion would occur between the professional collections staff as to the appropriateness of purchasing via the Museums Acquisition Fund with the final decision resting with the Museums and Arts Manager.

9.2 The museum will not acquire any object or specimen unless it is satisfied that the object or specimen has not been acquired in, or exported from, its country of origin (or any intermediate country in which it may have been legally owned) in violation of that

country's laws. (For the purposes of this paragraph 'country of origin' includes the United Kingdom).

- 9.3** In accordance with the provisions of the UNESCO 1970 Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property, which the UK ratified with effect from November 1 2002, and the Dealing in Cultural Objects (Offences) Act 2003, the museum will reject any items that have been illicitly traded. The governing body will be guided by the national guidance on the responsible acquisition of cultural property issued by the Department for Culture, Media and Sport in 2005.

10 Human remains

- 10.1** As the museum holds or intends to acquire human remains from any period, it will follow the procedures in the 'Guidance for the care of human remains in museums' issued by DCMS in 2005.

11 Biological and geological material

- 11.1** So far as biological and geological material is concerned, the museum will not acquire by any direct or indirect means any specimen that has been collected, sold or otherwise transferred in contravention of any national or international wildlife protection or natural history conservation law or treaty of the United Kingdom or any other country, except with the express consent of an appropriate outside authority.

12 Archaeological material

- 12.1** The museum will not acquire archaeological material (including excavated ceramics) in any case where the governing body or responsible officer has any suspicion that the circumstances of their recovery involved a failure to follow the appropriate legal procedures.
- 12.2** In England, Wales and Northern Ireland the procedures include reporting finds to the landowner or occupier of the land and to the proper authorities in the case of possible treasure (i.e. the Coroner for Treasure) as set out in the Treasure Act 1996 (as amended by the Coroners & Justice Act 2009).

13 Exceptions

13.1 Any exceptions to the above clauses will only be because the museum is:

- acting as an externally approved repository of last resort for material of local (UK) origin
- acting with the permission of authorities with the requisite jurisdiction in the country of origin

In these cases the museum will be open and transparent in the way it makes decisions and will act only with the express consent of an appropriate outside authority. The museum will document when these exceptions occur.

14 Spoliation

14.1 The museum will use the statement of principles 'Spoliation of Works of Art during the Nazi, Holocaust and World War II period', issued for non-national museums in 1999 by the Museums and Galleries Commission.

15 The Repatriation and Restitution of objects and human remains

15.1 The museum's governing body, acting on the advice of the museum's professional staff, if any, may take a decision to return human remains (unless covered by the 'Guidance for the care of human remains in museums' issued by DCMS in 2005), objects or specimens to a country or people of origin. The museum will take such decisions on a case by case basis; within its legal position and taking into account all ethical implications and available guidance. This will mean that the procedures described in 16.1-5 will be followed but the remaining procedures are not appropriate.

15.2 The disposal of human remains from museums in England, Northern Ireland and Wales will follow the procedures in the 'Guidance for the care of human remains in museums'.

16 Disposal procedures

16.1 All disposals will be undertaken with reference to the SPECTRUM Primary Procedures on disposal.

16.2 The governing body will confirm that it is legally free to dispose of an item. Agreements on disposal made with donors will also be taken into account.

- 16.3** When disposal of a museum object is being considered, the museum will establish if it was acquired with the aid of an external funding organisation. In such cases, any conditions attached to the original grant will be followed. This may include repayment of the original grant and a proportion of the proceeds if the item is disposed of by sale.
- 16.4** When disposal is motivated by curatorial reasons the procedures outlined below will be followed and the method of disposal may be by gift, sale, or as a last resort - destruction.
- 16.5** A process will be in place for ensuring decisions are taken at an appropriate level and identifying a system of delegated authority for deaccessioning decisions based on the value, significance, condition or hazards of an item. No decision to deaccession should ever be taken by one person acting alone but some decisions can be managed entirely by staff with a final approval by governing body. The decision to dispose of material from the collections will be taken only after full consideration of the reasons for disposal. Other factors including public benefit, the implications for the museum's collections and collections held by museums and other organisations collecting the same material or in related fields will be considered. Expert advice may be obtained and the views of stakeholders such as donors, researchers, local and source communities and others served by the museum may also be sought.
- 16.6** A decision to dispose of a specimen or object, whether by gift, sale or destruction (in the case of an item too badly damaged or deteriorated to be of any use for the purposes of the collections or for reasons of health and safety), will be the responsibility of the governing body of the museum acting on the advice of professional curatorial staff, if any, and not of the curator or manager of the collection acting alone.
- 16.7** Once a decision to dispose of material in the collection has been taken, priority will be given to retaining it within the wider public domain. It will therefore be offered in the first instance, by gift or sale, to an organisation within the public domain or providing regular public access. If possible, identify suitable organisations within the public domain or providing regular public access and approach directly.
- 16.8** If no organisation within the wider public domain is identified directly, inform the museum sector and other relevant groups of availability of items through the Museums Association's "Find an Object" listing service or other channels.
- 16.9** The announcement relating to gift or sale will indicate the number and nature of specimens or objects involved, and the basis on which the material will be transferred to another organisation. Preference will be given to expressions of interest from organisation within the public domain or providing regular public access. If no expressions of interest have been received, the museum may consider disposing of the material to other interested individuals and organisations.
- 16.10** Any monies received by the museum governing body from the disposal of items will be applied solely and directly for the longterm benefit of the museum and its collections. This might include care of, access to and engagement with the

collections but is not likely to include short-term funding of existing posts or activities. Any monies received in compensation for the damage, loss or destruction of items will be applied in the same way. Welsh Government Culture Division and the Museums Association can provide further support on ethical decision making.

- 16.11** The proceeds of a sale will be allocated so it can be demonstrated that they are spent in a manner compatible with the requirements of the Accreditation standard. Money must be restricted to the long-term sustainability, use and development of the collection.
- 16.12** Full records will be kept of all decisions on disposals and the items involved and proper arrangements made for the preservation and/or transfer, as appropriate, of the documentation relating to the items concerned, including photographic records where practicable in accordance with SPECTRUM Procedure on deaccession and disposal.

Disposal by exchange

- 16.13** The museum will not dispose of items by exchange.

Disposal by destruction

- 16.14** If it is not possible to dispose of an object through transfer or sale, the governing body may decide to destroy it.
- 16.15** It is acceptable to destroy material of low intrinsic significance (duplicate mass-produced articles or common specimens which lack significant provenance) where no alternative method of disposal can be found.
- 16.16** Destruction is also an acceptable method of disposal in cases where an object is in extremely poor condition, has high associated health and safety risks or is part of an approved destructive testing request identified in an organisation's research policy.
- 16.17** Where necessary, specialist advice will be sought to establish the appropriate method of destruction. Health and safety risk assessments will be carried out by trained staff where required.
- 16.18** The destruction of objects should be witnessed by an appropriate member of the museum workforce. In circumstances where this is not possible, eg the destruction of controlled substances, a police certificate should be obtained and kept in the relevant object history file.

Appendix 4 – Rationalisation Scoring Grid

Collection’s Review Scoring grid. Adapted Version 2022- Based on UCL Collections Review Rubric, CyMAL (2013) “Why do we have it- A significance Process and Template” and Collections Trust (2014) “A guide to selecting a review methodology for collections rationalisation.” Adapted to our needs following discussion with MCC Museum staff in 2018, and again in 2022.

Method: Assign grade to object for each category based on statements below and enter score into spreadsheet. Grade is assigned based on lowest relevant statement in each section. Add supporting comments in “Reason” column of spreadsheet. The scoring grid for Condition and Care has been presented separately from the rest of the table for ease of use.

Decision:

If object scores any C2 or D in Significance, or C or D in Risk- consider for disposal.

If object scores 2 D’s in Completeness, Display & Engagement or Resource- consider for disposal.

If object scores Red in Condition and Care – consider for disposal

If object scores an A or a B in Display & Engagement it is not considered for disposal

	Condition and Care
• Green	• Stable material. Monitoring may be required • Good or Fair condition. • No conservation problems or low risk of decay • Some conservation treatment may be desirable.
• Yellow	• Unstable material. • High risk of deterioration- immediate action required. • Poor condition. • Major areas of loss. • Significant conservation investment required to prepare for use or display,
• Red	• Very unstable material. • Deteriorated beyond repair. • Very poor condition. • Unsustainable conservation investment required. • Poses a risk to other collections.

	Significance & Relevance to Collections Development policy	Risks associated with caring and using the object	Condition and Care	Completeness	Potential for display, use, engagement and research	Resource to manage, care, use
A	- Of clear national, regional, local or community significance. - Relevant to the Collections Development Policy. - Object known to be unique or rare.	Low risks of hazards.	See table above	- Either fully complete or the missing elements are not integral to its importance and significance. - Appears to be in its original condition.	Potential to be: - Permanently on display - Star object/"wow" factor. - Strongly identified in the public's mind with the organisation or location. - Regularly used for research or strong potential for public engagement - Regularly used for research or strong potential for research use.	Existing resources are appropriate. Can be managed, stored, and used using in house resources
B	- Of clear local or community value. - Relevant to the Collections Development Policy.	Low risk at present but hazards could be exposed without appropriate collections management.	See table above	- Complete or missing only a small number of parts. - In near original condition, or any adaptations are consistent with its history and use. - Any missing parts do not make it unrecognisable.	Potential to: - Engage visitor interest and stimulate discussion. - Contribute to a permeant or temporary exhibition. - Potential for use in public engagement, - Potential for research use.	Museum unable to meet management, storage, or use needs. Small amount of additional resource required. Would need to source a small amount of additional funds beyond in house resources to store, display, or conserve.
C	C1 - Named local donor with local address and has : Assumed but unproven local or community story/connection and: organisational, historical, aesthetic artistic, scientific or social interest. - Outside the Collections' Development Policy but has a great relevance to other items within Monmouthshire collections or illustrates significant Monmouthshire stories which are not already represented. C2 - Named local donor with local address but no information related to use, origin etc. - Of assumed but unproven or of little specific local, community or organisational importance but possibly some historical, aesthetic artistic, scientific or social interest. - Outside the Collections' Development Policy. - Similar to other item within Monmouthshire Museums' collections.	- Some hazards exist but these can be safely managed with appropriate PPE. - Size or weight of object requires additional resource to safely move.	See table above	- Incomplete - Object has been significantly adapted and these changes do not relate to the significant periods of its history.	- No current public focus but may have some potential for this in the future. - Not known to have been used in displays. - Little potential for public engagement use. - Little potential for research use.	Museum unable to meet management, storage, or use needs. Significant additional resource required - Would need to raise additional funds to preserve or display it. - Once necessary conservation is performed, the object can be kept in the long-term with limited additional resource commitment.
D	- Not considered to have aesthetic, artistic, historical, scientific, or social interest. - Outside the Collections Development Policy. - Duplicate of existing item.	- Caring for or using object presents immediate hazard. - Size or weight of objects presents risk and requires significant additional resource to safely move/provide access.		- Incomplete and its original function or appearance is not clear. - Is unrecognisable. - May be a fake	- Not suitable for display. - No potential for public focus. - No potential for public engagement use. - No potential for research use	Museum unable to meet management, storage, or use needs. Unsustainable resource required. - High level of conservation needed. - Unsustainable resource needed to store, manage, and use in the long-term even if conservation is performed.